



230 North Tubb Street
P.O. Box 98
Oakland, Florida 34760

**Oakland Avenue Charter School Advisory Committee
April 11, 2023 - 4:00 p.m.
Oakland Meeting Hall, 221 North Arrington Street**

1. **CALL TO ORDER:**
 - a. Pledge of Allegiance and Invocation
 - b. Roll Call
2. **APPROVAL OF MINUTES:**
 - a. Minutes – February 14, 2023
3. **OLD BUSINESS:**
 - a. Lottery Update
4. **NEW BUSINESS:**
 - a. SAC Bylaw Revisions
 - b. Parent Survey Discussion – Questions, Suggestions, Changes
 - c. After Care Program Annual Update
 - d. VPK Expansion
 - e. OACS 20th Anniversary Discussion
5. **PRINCIPAL UPDATE:**
6. **PTO REPORT:**
7. **AUDIENCE QUESTIONS/COMMENTS:**
8. **SAC MEMBER QUESTIONS/COMMENTS:**
9. **ADJOURNMENT:**

Important Dates:

May 12, 2023 – OACS Gala
September 12, 2023 – SAC Regular Meeting
November 14, 2023 – SAC Regular Meeting

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**MINUTES
OAKLAND AVENUE CHARTER SCHOOL ADVISORY COMMITTEE
FEBRUARY 14, 2023 @ 4:00 P.M.**

CALL TO ORDER

Chair Satterfield called the February 14, 2023, Oakland Avenue Charter School Advisory Committee (SAC) meeting to order at 4:00 p.m. at the Town of Oakland Meeting Hall.

Pledge of Allegiance and Invocation

The Pledge of Allegiance was recited, and Vice Chair Roper gave the invocation.

ROLL CALL

PRESENT: Carol-Ann Dooley
Scott Fontenot
Jennifer Hunt
Charles Roper, Vice Chair
Michael Satterfield, Chair

ABSENT: Chip Furches
Kathy Memolo

STAFF PRESENT: Pamela Dwyer, Principal
Elise Hui, Town Clerk
Jack Butler, Assistant Town Manager
Steve Koontz, Town Manager

APPROVAL OF MINUTES:

Minutes – November 8, 2022

MOTION was made by Vice Chair Roper, seconded by Committee Member Fontenot, to approve the minutes as presented.

AYE: Dooley, Fontenot, Hunt, Roper, Satterfield
NAY: None

NEW BUSINESS:

Membership Update/Bylaws Discussion

Principal Dwyer and Chair Satterfield led the discussion on current membership and bylaws. Chair Satterfield said that we have been haphazardly following our bylaws so we need to make the determination if we want to follow our bylaws as they exist or revise the bylaws.

Discussion was as follows:

- Principal Dwyer said that Committee Member Fontenot and Committee Member Dooley are parent representatives with 5th graders, so she was wondering if they were planning to go off SAC or wanted to stay on for their 3-year term?
- Town Clerk Hui said that she had actually done so more research and Committee Member Fontenot had actually been appointed as a business representative and not a parent representative.
- Committee Member Dooley said she is happy to stay on until the end of her term unless there was someone else wanting to serve and the group wanted her to go off.
- Committee Member Fontenot said that he wasn't aware that he was a business representative but echoed Committee Member Dooley and said he was willing to stay on unless someone else is interested in the position.
- Principal Dwyer said that maybe we could talk a bit about opening up a position more so that it could be a teacher representative.
- Committee Member Dooley said that maybe one position could be either parent or teacher representative.
- Vice Chair Roper said that we could go 1, 1, 1, and have the rest of the positions be at-large?
- Town Clerk Hui said that Chair Satterfield and she had discussed having one position dedicated to an ONP representative if the group feels that would be good.
- Vice Chair Roper said that makes sense. We could go with 1 (Town Commissioner/Founding Committee Member), 1 (ONP Representative), 1 (Business or retired community rep), 1 (Parent), and 2 at-large positions.
- Vice Chair Roper said that he feels the same as Committee Member Dooley and Committee Member Fontenot in that he would step off if requested however he has institutional knowledge, and it is a minimal time commitment, so he has no problem staying on.
- Chair Satterfield said that SAC might want to get rid of term limits since we don't have too much interest in being on SAC.
- Vice Chair Roper said we could also bracket members in some way such as saying we could have anywhere between 4-7 members so that we don't have to worry as much about a quorum.
- Chair Satterfield asked Town Clerk Hui if she would write up some revisions to bring back to the next meeting. Town Clerk Hui said she could do that.

- Assistant Town Manager Butler suggested that he, Principal Dwyer, and Town Clerk Hui get together to bring back several options to SAC for them to choose from.

PRINCIPAL UPDATE:

Principal Dwyer provided the following updates:

- 1) Progress Monitoring Results
 - The handout covers progress monitoring results from Progress Monitoring 1 and 2 for 3rd through 5th Grade. Please see attached handout for additional information. Principal Dwyer said that they are still struggling to understand what the data means, and they still do not what the cut score is for ELA and 3rd grade retention. Vice Chair Roper said that in looking at the graphs, it looks like we are outpacing the state and rest of district in all areas. Chair Satterfield said the school is doing a great job. Principal Dwyer said that she feels good about it since they virtually had no practice and the rules keep changing but they have been chosen for the 2nd time as a test site for writing. Committee Member Fontenot said from P1 to P2, grades 3 and 4 advanced a lot but the 5th graders didn't look like they made as much progress. Principal Dwyer said it is hard to know what is being tested and how they are testing. She has written letters to everybody she could think of regarding the amount of management and amount of time the new testing is taking.
- 2) Enrollment Summary
 - The enrollment summary handout shows current enrollment numbers for each grade and current waitlist numbers.
- 3) RFP for Branding Services
 - Principal Dwyer said that it is time to rebrand the logo including the eagle and design collateral. She is hoping that we can put it out in time to be in place for the new school year. Chair Satterfield asked what kind of cost we would be looking at. Principal Dwyer asked what it cost for the town when they put out the RFP for rebranding? Assistant Town Manager Butler said about \$25,000 but this will be a lighter version of that. Principal Dwyer said that we might want to wait until next budget year. Chair Satterfield said that he will bring it to the Town Commission tonight for approval.
- 4) Proposed OACS Lottery Order for the 2023-2024 School Year
 - Principal Dwyer explained that the 2020-2021 school year is the inaugural year in which OACS took over ownership and operation of the VPK program. Once VPK was included in the lottery process, they found that our current OACS families and siblings are potentially impacted negatively. This negative impact has the potential for OACS to lose established families and see a decline in enrollment. In addition, over the past several years OACS has found recruitment of instructional staff to be more difficult. OACS has found that our reputation as a quality school brings applicants that wish to bring their

elementary age children with them to attend OACS. Children of employees have been second or third in the lottery process in the past, thus decreasing our ability to ensure that OACS and other town staff have access to enrollment for their children. The current lottery order is as follows:

- a. OACS Sibling/Oakland Resident
- b. Town/School Employee
- c. Orange//Lake County Residents

Having New Oakland Residents equal to siblings of existing families has the potential to disenfranchise several existing families this coming year. Last year, we had 9 existing families that could have been negatively impacted. As families look to keep their children in the same school most will opt to withdraw the other children to attend the same school. If the five families in this current school year are impacted and do not get a spot for their incoming VPK student, we have the potential to lose 5-15 (or even greater) students as these are families of 2-3 children.

Prior to the 2012-2013 lottery, siblings were the number one spot in the lottery. Principal Dwyer asked Vice Chair Roper if he remembered why the change was made at that time to move Oakland residents up in priority. Chair Roper

The recommendation being made is to approve the adjusted lottery preferences:

- a. OACS sibling
- b. Oakland Residents
- c. Non-Oakland Residents in Orange/Lake County

*Reserve seats 10 seats for OACS/Town of Oakland employees that are not processed through the lottery. These seats will be filled by lottery preference if not needed for employees.

5) OACS 20th Anniversary

- Principal Dwyer said with the upcoming 20th Anniversary of OACS, she would like to set some time aside at the next meeting to discuss the value of the school to the town. Assistant Town Manager Butler said he would like this to go both ways. Along with the value of OACS to the town, what is the value of the town to OACS?
- Committee Member Dolley said that she would like to hear from the Town Commissioners as to what they feel the school brings to the town.
- Committee Member Fontenot said that we should also ask PTO this same question.

PTO REPORT:

Committee Member Dooley said that she asked PTO how we could recognize PTO efforts. She said that some of the suggestions were to maybe plant a tree in honor of PTO for Arbor Day or maybe do something at the Oakland Nature Preserve. Upcoming PTO events include the Father/Daughter dance, Mother/Son dance, and OACS gala. Committee Member Dooley said that she still has some budget questions and will get together with Principal Dwyer to ask.

AUDIENCE QUESTIONS/COMMENTS:

No comments.

SAC MEMBER QUESTIONS/COMMENTS:

Town Manager Koontz said that he will be resigning effective April 1st so this will be his last meeting.

ADJOURNMENT:

Our next meeting will be on April 11th, 2023.

There being no further business, Chair Satterfield adjourned the meeting at 4:54 p.m.

SCHOOL ADVISORY COMMITTEE:

Michael Satterfield, Chair

ATTEST:

Elise Hui, Town Clerk

Parent/Guardian Survey 2021 - 2022

Please complete one survey for each child in your family.

* Required

1. What grade was your child in during the 2021-2022 School Year (SY)? *

VPK

Kindergarten

First

Second

Third

Fourth

Fifth

2. My child's experience at school in 2021-2022 was a positive one? *

Strongly disagree

Disagree

Neutral

Agree

Strongly agree

3. My relationship with my child's teacher was an overall positive one for 2021-2022 SY? *

Strongly disagree

Disagree

Neutral

Agree

Strongly agree

4. My child's perception of administration is? *

- Positive
- Negative
- No opinion/uncertain

5. Homework helps my child learn and develop skills? *

- Strongly disagree
- Disagree
- Neutral
- Agree
- Strongly Agree

6. I feel the amount of homework my child receives is appropriate? *

Strongly disagree

Disagree

Neutral

Agree

Strongly agree

7. How many times have you read to/with your child in the last 60 days? *

0

1-5

6-10

11-15

16-20

20 or more

8. Were you satisfied with the level of communication from your child's teacher(s)? *

Extremely Satisfied

Satisfied

Neutral

Unsatisfied

Highly Unsatisfied

9. How often did you communicate with your child's teacher in 2021-2022? *

Once a week

Once a month on average

Once a quarter

Less than twice this year

Other

10. The atmosphere at OACS is positive and nurturing? *

Strongly agree

Agree

Neutral

Disagree

Strongly disagree

11. Do you feel your child was safe at school this past year? *

Yes, completely

Somewhat

No

12. How well do you feel OACS prepared your child for the 2021-2022 SY? *

Extremely well

Somewhat well

Neutral

Somewhat not well

Extremely not well

Unsure

13. Does your child have a favorite Special? *

Physical Education(PE)

STEM

ART

Living Well

Music

N/A - They do not have a favorite

14. Did your child(ren) attend Discover Before or Aftercare? *

Yes

No

15. How do you feel about Discover Before or Aftercare program? *

N/A My child did not attend

Extremely satisfied

Satisfied

Neutral - neither positive nor negative

Dissatisfied

Extremely Dissatisfied

16. What was the most successful part(s) of OACS in 2021-2022? *

- Teacher
- Covid Response
- Peer Interactions
- Field Trips
- School Communication
- Content/Curriculum
- Return to a sense of normalcy
- PTO Support
- Culture & Community Feel
- Administration
- My Child's academic progress/growth
- Other

17. If you answered other in Question 16, please provide detail

18. What are you looking forward to the most in 2022-2023?
*

Fresh Start

New School

New Teacher

Continued Sense of Normalcy

Potential New Friendships for my child

Child's growth

New Content/Grade Level Expectations

Other

19. If you answered other in Question 17, please detail

20. If I could suggest one thing to OACS it would be...

21. Do you have other comments you would like to share?

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