



230 North Tubb Street
P.O. Box 98
Oakland, Florida 34760
407- 656-1117 (voice)

TOWN COMMISSION MEETING AGENDA

March 24, 2026

Swearing In Ceremony & Recognition – 6:30 P.M.

Regular Town Commission Meeting – 7:00 P.M.

OAKLAND MEETING HALL

221 N. ARRINGTON STREET, OAKLAND, FL 34760

(Details to view meeting through Zoom are at bottom of agenda)

All hearings are open to the public. Any interested party is invited to offer comments about any agenda items in-person at the meeting or in advance by 5:00 p.m. on Monday, March 23, 2026, in writing to the Town of Oakland, PO Box 98, Oakland, FL 34760, or by e-mail to kheard@oaklandfl.gov. Any person needing special accommodations to attend a meeting must contact the Town Clerk at 407-656-1117 x2110 at least 48 hours before the meeting.

OFFICIAL ELECTION RESULTS SWEARING IN CEREMONY & RECOGNITION 6:30 P.M.

OFFICIAL ELECTION RESULTS SWEARING IN CEREMONY FOR THE FOLLOWING SEATS

Seat #1 – Kris Keller

Seat #3 – Yumeko Motley

Seat #4 – Joseph McMullen

RECOGNITION

Recognition of Former Commissioner Sal Ramos for 10 Years of Service to the Town

REGULAR TOWN COMMISSION MEETING 7:00 P.M.

1. CALL TO ORDER:

Pledge of Allegiance and Invocation

2. ROLL CALL: Town Clerk

3. PROCLAMATIONS:

- Proclamation – Water Conservation Month – April
- Proclamation – Child Abuse Prevention Month – April/Wear Blue Day – April 4, 2025

4. CONSENT AGENDA:

- a. Approval of February 24, 2026, Town Commission Regular Meeting Minutes.
- b. Approval to Negotiate a One-Year Agreement with Discover After School for Before and After School Provider Contract (RFP 2026-01).
- c. Approval of the Disney Litigation Mediation.
- d. Approval of Agreement with Garcia Civil Contractors for Improvements of the Intersection of Winters Landing Drive and Macchi Avenue (Bid No. 2026-02).
- e. Approval of a Road Resurfacing Project of Millholland Way, Vandermeer Avenue, Starr and Demens Streets.

5. OTHER POLICY MATTERS:

- a. Election of Vice Mayor
- b. Liaisons to Boards

6. PUBLIC FORUM:

(For addressing matters not on the agenda. Public may be limited to three minutes.)

7. TOWN MANAGER & DEPARTMENT REPORTS:

Manager and Staff Reports

8. MAYOR & COMMISSION REPORTS:

9. ADJOURNMENT

NOTICES:

In accordance with Florida Statutes 286.0105, if any person decides to appeal any decision made by the Town Commission with respect to any matter considered at this meeting, they will need a record of the proceedings, and for that purpose they may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based. The Town of Oakland does not prepare or provide such record.

This meeting will be held as an in-person meeting and livestreamed to Zoom. Attendees may watch the livestream of the meeting via the Zoom link below; however, attendees will be in listen-only mode and will not have the opportunity to provide public comment virtually. Any interested party is invited to offer comments about any agenda items in-person at the meeting or in advance by 5:00 p.m. the day before the meeting, in writing to the Town of Oakland, PO Box 98, Oakland, FL 34760, or by e-mail to kheard@oaklandfl.gov.

Zoom Instructions:

Please click the link below to join the meeting:

<https://us02web.zoom.us/j/83236497949>

Passcode: wWC6Zk

Phone one-tap:

+13052241968,,83236497949#,,,,*068661# US

Join via audio:

+1 305 224 1968 US

Webinar ID: 832 3649 7949

Passcode: 068661



OFFICIAL ELECTION RESULTS

GENERAL ELECTION

MARCH 10, 2026

VOTER TURNOUT: 3,629 Registered Voters
542 Total Voted (14.9% Turnout)

SEAT #4:

☆ Oakland Town Commissioner, Seat #4			
Participating Precincts Reporting: 1 / 1		Precinct Details	Show Detailed View
OverVotes:	0	UnderVotes:	7
Choice	Percent	Votes	
Anne Fulton (NON)	42.43%	227	
Joseph P. McMullen (NON)	57.57%	308	
		535	

QUESTION #1:

Charter Amendment Revising Procedures for Filling Town Commission Vacancies

Amending the Town of Oakland Charter to revise, from 30 days to 90 days, the time period in which the Town Commission must fill vacancies in its membership by appointment, and to provide that if not filled in that time, the vacancy shall be filled by special election, rather than appointment by the Governor.

☆ Oakland Question #1			
Participating Precincts Reporting: 1 / 1		Precinct Details	Show Detailed View
OverVotes:	1	UnderVotes:	20
Choice	Percent	Votes	
Yes (NON)	84.07%	438	
No (NON)	15.93%	83	
		521	

QUESTION #2:

Charter Amendment Revising Town Commission Voting Thresholds

The Town of Oakland Charter currently requires an affirmative vote of three (of five) Town Commission members to approve any matter if the other two Town Commission members are unavailable to vote due to abstention required by state law. Amending the Town Charter to apply this requirement to either the abstention, or absence, of two Town Commission Members.

☆ **Oakland Question #2**

Participating Precincts Reporting: 1 / 1 [Precinct Details](#) [Show Detailed View](#)

OverVotes:	0	UnderVotes:	25		
	Choice		Percent		Votes
Yes (NON)			70.79%		366
No (NON)			29.21%		151
					517

QUESTION #3:

Charter Amendment Removing Requirement for Run-Off Elections

Amending the Town of Oakland Charter to provide that the candidate for Mayor or a Town Commission seat receiving the most votes in the General Election shall be duly elected, and removing the requirement for run-off elections where no candidate receives over 50% of the votes cast.

☆ **Oakland Question #3**

Participating Precincts Reporting: 1 / 1 [Precinct Details](#) [Show Detailed View](#)

OverVotes:	0	UnderVotes:	24		
	Choice		Percent		Votes
Yes (NON)			72.39%		375
No (NON)			27.61%		143
					518

QUESTION #4:

Charter Amendment Revising Methods of Qualifying for Town Commission Elections

Amending the Town of Oakland Charter to remove the collection of signature cards (from 10% of the Town's registered voters or 100 voters, whichever is less) as an alternate method of qualifying for Town Commission elections, leaving the filing of a written notice of candidacy and payment of the \$100 qualifying fee as the sole method of qualification.

☆ **Oakland Question #4**

Participating Precincts Reporting: 1 / 1 [Precinct Details](#) [Show Detailed View](#)

OverVotes:	1	UnderVotes:	31		
	Choice		Percent		Votes
Yes (NON)			56.86%		290
No (NON)			43.14%		220
					510

QUESTION #5:

**Charter Amendment Removing Provision
Relating to Conflicting Charter Amendments**

Amending the Town of Oakland Charter to remove a provision relating to the adoption of conflicting Charter amendments at the same election.

☆ **Oakland Question #5**

Participating Precincts Reporting: 1 / 1 [Precinct Details](#) [Show Detailed View](#)

OverVotes: 2 UnderVotes: 44

Choice	Percent	Votes
Yes (NON)	71.77%	356
No (NON)	28.23%	140
		496

QUESTION #6:

**Charter Amendment
Correcting Errors and Omissions**

Amending the Town of Oakland Charter to correct various scrivener's, grammatical, and wording errors, add clarifying language, and correct a clerical omission by clarifying that that the Town Manager designates, subject to the Town Commission's approval, a qualified Town employee as Acting Town Manager during the Town Manager's temporary absence or disability.

☆ **Oakland Question #6**

Participating Precincts Reporting: 1 / 1 [Precinct Details](#) [Show Detailed View](#)

OverVotes: 0 UnderVotes: 34

Choice	Percent	Votes
Yes (NON)	88.78%	451
No (NON)	11.22%	57
		508

***** OFFICIAL RESULTS *****
CERTIFICATE OF THE TOWN OF OAKLAND
CANVASSING BOARD

STATE OF FLORIDA

ORANGE COUNTY

We, the undersigned, Shane Taylor, Mayor; Elise Hui, Town Manager; and Kathy Heard, Town Clerk, constituting the Town of Oakland Canvassing Board in and for said Town, do hereby certify the General Election results held on Tuesday, March 10, 2026, as follows:

COMMISSION SEAT #4

The Total Number of Votes Cast was 542 of which
Anne Fulton received 227 votes
Joseph P. McMullen received 308 votes

**QUESTION #1: Charter Amendment Revising Procedures
for Filling Town Commission Vacancies**

Amending the Town of Oakland Charter to revise, from 30 days to 90 days, the time period in which the Town Commission must fill vacancies in its membership by appointment, and to provide that if not filled in that time, the vacancy shall be filled by special election, rather than appointment by the Governor.

The Total Number of Votes Cast was 542 of which
Yes votes received 438 votes
No votes received 83 votes

**QUESTION #2: Charter Amendment Revising
Town Commission Voting Thresholds**

The Town of Oakland Charter currently requires an affirmative vote of three (of five) Town Commission members to approve any matter if the other two Town Commission members are unavailable to vote due to abstention required by state law. Amending the Town Charter to apply this requirement to either the abstention, or absence, of two Town Commission Members.

The Total Number of Votes Cast was 542 of which
Yes votes received 366 votes
No votes received 151 votes

QUESTION #3: Charter Amendment Removing Requirement for Run-Off Elections

Amending the Town of Oakland Charter to provide that the candidate for Mayor or a Town Commission seat receiving the most votes in the General Election shall be duly elected, and removing the requirement for run-off elections where no candidate receives over 50% of the votes cast.

The Total Number of Votes Cast was 542 of which

Yes votes received 375 votes

No votes received 143 votes

QUESTION #4: Charter Amendment Revising Methods of Qualifying for Town Commission Elections

Amending the Town of Oakland Charter to remove the collection of signature cards (from 10% of the Town's registered voters or 100 voters, whichever is less) as an alternate method of qualifying for Town Commission elections, leaving the filing of a written notice of candidacy and payment of the \$100 qualifying fee as the sole method of qualification.

The Total Number of Votes Cast was 542 of which

Yes votes received 290 votes

No votes received 220 votes

QUESTION #5: Charter Amendment Removing Provision Relating to Conflicting Charter Amendments

Amending the Town of Oakland Charter to remove a provision relating to the adoption of conflicting Charter amendments at the same election.

The Total Number of Votes Cast was 542 of which

Yes votes received 356 votes

No votes received 140 votes

QUESTION #6: Charter Amendment Correcting Errors and Omissions

Amending the Town of Oakland Charter to correct various scrivener's, grammatical, and wording errors, add clarifying language, and correct a clerical omission by clarifying that that the Town Manager designates, subject to the Town Commission's approval, a qualified Town employee as Acting Town Manager during the Town Manager's temporary absence or disability.

The Total Number of Votes Cast was 542 of which

Yes votes received 451 votes

No votes received 57 votes

(Signatures on Next Page)

Voting System Post-Election Audit Report

County: Orange Date of Election: 03/10/2026

Type of Audit (check applicable box): Manual Automated Independent

Precinct Number(s): ALL

Race (if Manual Audit): _____

1. Overall accuracy of the audit:
99.995081%
2. Description of any problems or discrepancies encountered:
No Problems.
3. Likely cause of such problems or discrepancies:
No Problems or issues found.
4. Recommended corrective action with respect to avoiding or mitigating such circumstances in future elections:
None needed.

Check applicable box and sign below:

We hereby certify that the report of the voting system audit performed for the election is accurate and that attached are precinct summary reports for each precinct audited.

We hereby certify that a voting system audit was not done because a manual recount was conducted under s. 102.166, Florida Statutes.

Signatures of County Canvassing Board members:

Kathy Heard
Printed Name

Kathy Heard
Signature

3/13/26
Date

SHANE TAYLOR
Printed Name

[Signature]
Signature

3/13/26
Date

EUSE HUI
Printed Name

Euse Hui
Signature

3/13/2026
Date



OATH OF OFFICE

I, KRIS KELLER, SOLEMNLY SWEAR OR AFFIRM THAT I WILL SUPPORT THE CONSTITUTION OF THE UNITED STATES AND WILL OBEY THE LAWS OF THE STATE OF FLORIDA; THAT I WILL, IN ALL RESPECTS, OBSERVE THE PROVISIONS OF THE CHARTER AND CODE OF ORDINANCES OF THE TOWN OF OAKLAND, FLORIDA, AND I WILL FAITHFULLY PERFORM THE DUTIES OF TOWN COMMISSIONER.

TERM: FOUR-YEAR – MARCH 2026 – MARCH 2030

DATED THIS 24TH DAY OF MARCH 2026

KRIS KELLER

ADMINSTER OF OATH

THE FOREGOING INSTRUMENT WAS ACKNOWLEDGED BEFORE ME THIS 24TH DAY OF MARCH 2026 BY KRIS KELLER. THEY ARE PERSONALLY KNOWN TO ME.

ATTEST:

KATHY HEARD, CMC
TOWN CLERK



OATH OF OFFICE

I, YUMEKO L. MOTLEY, SOLEMNLY SWEAR OR AFFIRM THAT I WILL SUPPORT THE CONSTITUTION OF THE UNITED STATES AND WILL OBEY THE LAWS OF THE STATE OF FLORIDA; THAT I WILL, IN ALL RESPECTS, OBSERVE THE PROVISIONS OF THE CHARTER AND CODE OF ORDINANCES OF THE TOWN OF OAKLAND, FLORIDA, AND I WILL FAITHFULLY PERFORM THE DUTIES OF TOWN COMMISSIONER.

TERM: TWO-YEAR – MARCH 2026 – MARCH 2028

DATED THIS 24TH DAY OF MARCH 2026

YUMEKO L. MOTLEY

ADMINSTER OF OATH

THE FOREGOING INSTRUMENT WAS ACKNOWLEDGED BEFORE ME THIS 24TH DAY OF MARCH 2026 BY YUMEKO MOTLEY. THEY ARE PERSONALLY KNOWN TO ME.

ATTEST:

KATHY HEARD, CMC
TOWN CLERK



OATH OF OFFICE

I, JOSEPH P. McMULLEN, SOLEMNLY SWEAR OR AFFIRM THAT I WILL SUPPORT THE CONSTITUTION OF THE UNITED STATES AND WILL OBEY THE LAWS OF THE STATE OF FLORIDA; THAT I WILL, IN ALL RESPECTS, OBSERVE THE PROVISIONS OF THE CHARTER AND CODE OF ORDINANCES OF THE TOWN OF OAKLAND, FLORIDA, AND I WILL FAITHFULLY PERFORM THE DUTIES OF TOWN COMMISSIONER.

TERM: FOUR-YEAR – MARCH 2026 – MARCH 2030

DATED THIS 24TH DAY OF MARCH 2026

JOSEPH P. McMULLEN

ADMINSTERER OF OATH

THE FOREGOING INSTRUMENT WAS ACKNOWLEDGED BEFORE ME THIS 24TH DAY OF MARCH 2026 BY JOSEPH P. McMULLEN. THEY ARE PERSONALLY KNOWN TO ME.

ATTEST:

KATHY HEARD, CMC
TOWN CLERK

TOWN OF OAKLAND

*RECOGNITION AND HONORING THE CONTRIBUTION OF
COMMISSIONER SAL RAMOS TO THE TOWN OF OAKLAND*

WHEREAS, Commissioner Sal Ramos has faithfully served the Town of Oakland as a Town Commissioner for ten (10) years beginning with his 2015 appointment to fill Commissioner Willie Welch’s term, after earlier service on the Charter Review Committee, demonstrating a strong commitment to public service; and

WHEREAS, throughout his tenure, Commissioner Ramos has worked diligently to enhance the quality of life for residents, support responsible growth, and promote the well-being of the community; and

WHEREAS, Commissioner Ramos represented the Town on MetroPlan Orlando’s Municipal Advisory Board, ensuring the Town’s interests were heard in regional transportation and infrastructure discussions;

WHEREAS, his support for education, including the Oakland Avenue Charter School was exemplified through both policy and personal contributions; and

WHEREAS, the Town of Oakland is grateful for Commissioner Ramos’ years of dedicated service and commitment to making the community a better place to live, work, and thrive;

NOW, THEREFORE, BE IT PROCLAIMED that the Mayor and Commissioners of the Town of Oakland hereby recognizes and honors Commissioner Sal Ramos for ten (10) years of exemplary service and extends its sincere appreciation and best wishes for continued success and happiness in all future endeavors.

IN WITNESS WHEREOF, I hereunto have set my hand and caused the Seal of the Town of Oakland to be affixed this 24th day of March 2026.

TOWN OF OAKLAND:

Shane Taylor, Mayor

ATTEST:

Kathy Heard, CMC, Town Clerk

TOWN OF OAKLAND
WATER CONSERVATION MONTH

WHEREAS, water is a basic and essential need of every living creature; and

WHEREAS, the State of Florida, Water Management Districts, and the Town of Oakland are working together to increase awareness about the importance of water conservation; and

WHEREAS, the Town of Oakland, and the State of Florida have designated April, typically a dry month when water demands are most acute, Florida's Water Conservation Month, to educate citizens about how they can help save Florida's precious water resources; and

WHEREAS, the Town of Oakland has always encouraged and supported water conservation, through various educational programs and special events; and

WHEREAS, every business, industry, school, and resident can help by saving water and thus promote a healthy economy and community; and

WHEREAS, outdoor irrigation comprises a large portion of water use, the Town of Oakland will encourage residents and businesses to focus on improving outdoor irrigation efficiency.

NOW, THEREFORE, I, Shane Taylor, on behalf of the Town of Oakland Commission, recognize April 2026 as

Water Conservation Month

The Town of Oakland calls upon all residents and businesses to help protect our precious water resources by practicing water-saving measures and increasing awareness of the importance of conservation.

In recognition of the **28th year of Water Conservation Month**, this year's focus will be on ensuring that outdoor irrigation systems operate efficiently by using properly functioning rain shutoff devices. By making sure these devices are installed, connected, and working as intended, our community can prevent unnecessary watering, reduce waste, and make better use of the rainfall we receive.

IN WITNESS WHEREOF, I hereunto have set my hand and caused the Seal of the Town of Oakland to be affixed on March 24, 2026.

ATTEST:

Kathy Heard, CMC, Town Clerk

TOWN OF OAKLAND:

Shane Taylor, Mayor

TOWN OF OAKLAND
CHILD ABUSE PREVENTION MONTH/WEAR BLUE DAY

WHEREAS, Florida's future depends on the well-being of its children; and

WHEREAS, child abuse and neglect have serious consequences for families and society; and

WHEREAS, all children deserve a safe, healthy, and supportive environment; and

WHEREAS, strong support systems help parents and caregivers provide nurturing homes; and

WHEREAS, the entire community plays a role in fostering children's development; and

WHEREAS, Child Abuse Prevention Month and Wear Blue Day raise awareness and encourage action to strengthen families.

NOW, THEREFORE, I, Shane Taylor, on behalf of the Town of Oakland Commission, do proclaim **April 2026 as Child Abuse Prevention Month** and **Wednesday, April 8, 2026, as Wear Blue Day** to raise awareness about child abuse and neglect.

IN WITNESS WHEREOF, I hereunto have set my hand and caused the Seal of the Town of Oakland to be affixed on March 24, 2026.

TOWN OF OAKLAND:

Shane Taylor, Mayor

ATTEST:

Kathy Heard, CMC, Town Clerk

**TOWN COMMISSION REGULAR MEETING MINUTES
TUESDAY, FEBRUARY 24, 2026
7:00 P.M.
OAKLAND MEETING HALL**

CALL TO ORDER:

This meeting was held in-person and livestreamed as a Zoom webinar. Mayor Taylor called the regular meeting to order at 7:00 p.m. This was followed by the Pledge of Allegiance and Invocation by Commissioner McMullen.

ROLL CALL:

COMMISSIONERS PRESENT: Commissioner Keller
 Vice Mayor Satterfield
 Commissioner McMullen
 Commissioner Ramos
 Mayor Taylor

COMMISSIONERS ABSENT: None

PROCLAMATIONS:

Proclamation – Women’s History Month – March

Mayor Taylor read the Women’s History Month Proclamation announcing the month of March as Women’s History Month in the Town of Oakland.

Proclamation – Government Finance Professionals Week – March 16 - 20

Mayor Taylor read the Government Finance Professionals Week Proclamation announcing the week of March 16th through the 20th Government Finance Professionals Week in the Town of Oakland.

Mayor Taylor thanked the Finance Department staff.

CONSENT AGENDA:

- a. Approval of February 10, 2026, Town Commission Regular Meeting Minutes.
- b. Approval of Two (2) Additional Out-of-Field Teachers.
- c. Approval to Hire Johnnell Kemp as Public Works Director.
- d. Approval to Award Bid #2026-02 Intersection Improvements.
- e. Approval of the Healthy West Orange Trails Connection Grant Agreement.
- f. Approval of Fixed Asset Disposals for Fiscal Year 2024-2025.

Mayor Taylor announced the items on the consent agenda and asked if any commissioners had any questions and/or comments.

Mayor Taylor asked Capital Projects Coordinator Parker to expand on the grant received from the Healthy West Orange Trails Connection.

- **Capital Projects Coordinator Parker** explained the grant awarded is \$100,000 and will go towards the Sadler Trail Loop which will connect the Longleaf subdivision to the Town Center. This grant will supplement the funds in the impact fee budget already set aside for this project.

Commissioner McMullen stated the Healthy West Orange has been very supportive of the Town as this is the third grant the Town has received from them.

Commissioner Ramos asked if the grant has an expiration date.

- **Capital Projects Coordinator Parker** stated the grant has a two-year span which will be utilized within that time frame.

No further questions or comments were received and the Mayor asked for a motion.

MOTION was made by Vice Mayor Satterfield, seconded by Commissioner Ramos to approve the Consent Agenda items.

AYE: Keller, McMullen, Satterfield, Ramos, Taylor

NAY: None

MOTION PASSED with 5 Ayes, 0 Nays.

Mayor Taylor and the entire Commission congratulated Public Works Director Kemp for his promotion.

PUBLIC FORUM:

The floor was opened for public forum. With no public coming forward, the floor was closed.

TOWN MANAGER/DEPARTMENT HEAD REPORTS:

Town Manager Hui stated the Information Session regarding the Charter questions on the upcoming ballot was held prior to the start of this meeting. She shared the PowerPoint presentation outlining the questions and explanations will be posted on the Town's website and encouraged anyone with questions to contact Town staff. She added the Black History Tribute Artist Reception was very entertaining and included a jazz performance by the Ricky Jackson Trio sponsored by HAPCO and spoken word performance by Marquis Lee.

She announced the Town's upcoming events:

- **Pours at the Preserve** tickets are now on sale on the ONP website. This event is scheduled for March 7th from 5:30 – 8:30 pm.
- The **Oakland Nature Preserve Summer Camp** opens March 1st.
- **Celebration Among the Oaks** will be on March 28th. In an effort to make the event more Oakland-centric, a traditional seeded egg hunt will be included.

Department Head Reports

HR Manager Woosypiti introduced herself and recognized the Town staff members celebrating work anniversaries this month. She also announced that two new employees, the Public Works Administrative Coordinator and the Utility Billing Clerk, will be starting tomorrow.

Utility Billing Supervisor Samot had no report.

Finance Operations Specialist Brown had no report.

Finance Director Leon had no report.

Police Chief Esan reported that the camera project is nearing completion, with all cameras now fully operational on the school campus. He noted that the camera technology and image resolution are exceptional.

Capital Projects Coordinator Parker announced that two projects are currently underway: (1) the paving and drainage improvements at Oakland Avenue and Daniels Street, and (2) the septic-to-sewer design project, with construction anticipated to begin in January of next year.

Public Works Director Kemp thanked the Commission for the opportunity to serve as the Town's Public Works Director. He also reported that the Sanitary Sewer Survey was completed successfully with only one discrepancy identified.

COMMISSION REPORTS:

Commissioner Keller shared that she thoroughly enjoyed the Black History Tribute Artist Reception, noting that it was well attended and featured excellent live entertainment. She expressed appreciation for the Town having such a wonderful venue and exhibits, and thanked Town staff especially Community Outreach Manager Dattolo and Creative Content Coordinator Montgomery for their outstanding work in organizing the events. She added that she always enjoys attending these events and encouraged others to participate as well.

Commissioner McMullen stated that he attended ethics training on February 19th in Winter Park to complete his four (4) required hours. He also shared that he meets regularly with Congressman Frost to discuss grant opportunities that could help the Town secure specialized funding.

Commissioner Ramos stated that his final meeting with Orlando MetroPlan will be on March 6th, marking the last effort to advance the sidewalk project on Oakland Avenue. He expressed his sincere gratitude to the residents, the Town, and his fellow Commissioners for their support during his time on the Commission, adding that it has been a great honor to serve and a true privilege to work with such an outstanding team.

Town Manager Hui announced that the March 10th meeting has been canceled due to the election. Additionally, she shared that the Town has invited Commissioner Ramos to attend the March 24th meeting to be formally recognized.

Town Clerk Heard announced that early voting will begin on Monday, March 2nd, at two locations: (1) the Apopka Community Center within the Apopka City Hall complex at 519 S. Central Avenue (approximately 14 miles away), and (2) the Supervisor of Elections Office at 119 W. Kaley Street, Orlando (approximately 20 miles away). Both locations will also have secure ballot intake stations outside for vote-by-mail ballots during voting hours. For this election cycle, there are 3,630 registered voters and 282 have registered to vote-by-mail. She also noted that the Appearance Review Board and Planning & Zoning meetings will be meeting next month.

Vice Mayor Satterfield expressed his appreciation for Commissioner Ramos.

Mayor Taylor stated that the property tax reform bill is now moving to the Senate. He added that the Town will soon begin hosting workshops in order to help educate residents.

ADJOURNMENT:

With no further business, Commissioner McMullen adjourned the meeting at 7:26 p.m.

TOWN OF OAKLAND:

SHANE TAYLOR, MAYOR

ATTEST:

KATHY HEARD, CMC, TOWN CLERK



**STAFF MEMO
ITEM 4b**

MEETING DATE: March 24, 2026
TO: Town Commission
FROM: Pamela Dwyer, Principal OACS
RE: Approval to Negotiate Before & After School Program Services (RFP 2026-01) with Discover After School

BACKGROUND:

RFP REVIEW PROCESS

An eight-member RFP Review Committee was formed, representing:

- Administration
- Human Resources
- Finance
- Instructional staff, including those with school-aged children currently in the program

Committee members received a binder containing all seven vendor proposals, a handbook outlining expectations and evaluation frameworks, and a scoring rubric to ensure consistency.

The committee met three times on publicly advertised dates to review, score, and discuss proposals. The evaluation process produced three finalists, but all vendors were reviewed carefully and are summarized

SUMMARY OF VENDOR EVALUATIONS

Leading Edge

Leading Edge delivered a strong and compelling presentation. However, concerns included the absence of a local operational presence, a licensure timeline unlikely to support a Fall 2025 start, a proposed 7% revenue share (below the current 13% model), and employee discounts that do not align with current OACS/Town benefits.

Operational Impact: Selecting Leading Edge would require substantial administrative support and onboarding time, representing a significant opportunity cost for OACS staff and leadership.

Champions

Champions submitted a detailed, well-structured proposal and has experience operating within OCPS schools. However, their 10% revenue share is lower than OACS's current model, families would incur additional charges on half days, and staff discounts are limited to 10%. References indicated that program performance can vary significantly depending on the assigned Site Director.

Operational Impact: While more turnkey than some vendors, transitioning to Champions would still require considerable onboarding and administrative oversight, contributing to meaningful opportunity cost.

Discover After School (Current Vendor)

Discover has served OACS for seven years. While the written proposal lacked the depth of some competitors, onsite program performance has significantly improved due to the leadership of the current Site Director.

Continuation with Discover is recommended with the following contingencies:

- Maintaining the current 13% revenue share
- Reestablishing and consistently using a parent communication application
- Implementing structured activity schedules and participating in quarterly compliance meetings
- Contractually ensuring the current Site Director remains assigned to OACS for the full contract year

Operational Impact: Remaining with Discover—under strengthened contractual expectations—minimizes disruption and avoids the extensive opportunity cost of onboarding a new provider.

Creative Horizons

Creative Horizons submitted a thoughtful, engaging, and appealing proposal. However, the vendor is new to the market and has no prior experience in before- and after-school programming as a company. As a start-up provider, the committee felt that they would be better positioned for future consideration once they have established a stronger presence and track record in this region.

Innovative Learning

Innovative Learning submitted a quality proposal; however, they provided an expired Certificate of Insurance, which is a required component for contract eligibility. Additionally, they have no local presence, limiting their ability to support a timely and stable program launch.

Lift Enrichment

Lift Enrichment offers a specialized program focused on cooking instruction delivered once or twice weekly. While valuable as an enrichment option, their model does not meet the scope or operational requirements for a full before- and after-school care program as defined in the RFP.

Little Scholars

Little Scholars provides enrichment services but has no local presence, and their pricing structure would result in higher costs for families, making the program less accessible and misaligned with OACS affordability goals.

RECOMMENDATIONS:

Based on the committee's comprehensive evaluation, I recommend that the Town Commission authorize OACS staff to:

- Negotiate a one-year agreement with Discover After School, contingent upon:
 - Maintaining the 13% revenue share
 - Implementing a parent communication app
 - Holding quarterly compliance meetings
 - Ensuring the current Site Director remains assigned to OACS for the contract year
 - Initiate negotiations with Champions if Discover is unable or unwilling to meet these contingencies.

This recommendation prioritizes continuity for students and families, financial sustainability, and the operational capacity of OACS staff. Staff expect that a finalized agreement will be brought back to the Town Commission for final approval during May 2026.

FINANCIAL IMPACTS: Revenue only. No financial impact.

ATTACHMENTS: None



STAFF MEMO

ITEM 4c

MEETING DATE: March 24, 2026
TO: Town Commission
FROM: Pamela Dwyer, Principal OACS
RE: Approval of the Disney Litigation Mediation

BACKGROUND:

Oakland Avenue Charter School (the “School”) has initiated a formal request for mediation with the Orange County School Board (the “School Board”) pursuant to Section 1002.33(7)(b), Florida Statutes. The dispute arose after the School Board unilaterally withdrew funds from the School’s January FEFP allocation under the line item “Disney Judgment #1.”

These withdrawn funds were related to litigation involving the Orange County Property Appraiser’s overvaluation of property owned by Walt Disney Parks and Resorts US, Inc. The Property Appraiser ultimately entered into a settlement without providing notice to the School, the School Board, or other Orange County taxing authorities. Following the settlement, the Tax Collector recouped funds from taxing authorities as directed by the court, which included the School Board.

Without prior notification, explanation, or supporting calculations, the School Board passed on these costs to the School by deducting funds directly from FEFP payments. The School was provided no accounting of how the charges were calculated, no methodology explaining the allocation, and no justification for the amount withheld.

Despite repeated efforts by the School to obtain clarification, the School Board has not supplied sufficient information to resolve the matter. As required by statute, unresolved disputes between a charter school and its sponsor must proceed to mediation. The School has therefore requested that the Florida Department of Education coordinate a mediation session to address:

- The basis for charging the School for the Property Appraiser settlement;
- The methodology and calculations used to determine the amount withdrawn;
- Whether proper notice and due process were required before withholding funds; and
- The return of any funds improperly withheld.

A formal mediation request has been submitted to the Florida Department of Education.

RECOMMENDATIONS:

Staff recommends that the Mayor and Town Commissioners approve the School's participation in mediation with the Orange County School Board as required under Section 1002.33(7)(b), Florida Statutes, and authorize the Principal and appropriate Town representatives to proceed with all necessary steps to coordinate and participate in the mediation process through the Florida Department of Education with support from the Arnold Law Firm.

FINANCIAL IMPACTS:

Complete financial impacts are not known at this time. However, participation in mediation will result in significant legal fees. It is anticipated that costs could approach **\$25,000**, depending on the duration of mediation, attorney involvement, and associated preparation requirements.

ATTACHMENTS:

FDOE Memo requesting mediation.

March 24, 2026

**VIA EMAIL &
U.S. MAIL**

Adam Emerson, Executive Director
Office of Independent Education and Parental Choice
Turlington Building - Florida Department of Education
325 W. Gaines Street
Room 1044
Tallahassee, FL 32399

RE:
Request for Mediation –Oakland Avenue Charter School Disney Litigation Payments

Dear Mr. Emerson:

Oakland Avenue Charter School (the “School”) is seeking mediation with the Orange County School Board (the “School Board”) under Section 1002.33(7)(b), Florida Statutes. The main issue revolves around the School Board’s unilateral and unannounced decision to withdraw funds from the School’s January FEFP payments, which were intended to cover litigation settlements resulting from the Orange County Property Appraiser’s overvaluation of property owned by Walt Disney Parks and Resorts US, Inc.

The dispute originates from litigation involving the Orange County Property Appraiser. The Property Appraiser entered a settlement regarding the above referenced piece of litigation without notice to the School, School Board, or other Orange County taxing authorities. As a result of that settlement, the Tax Collector subsequently collected funds as directed by the Court from the applicable taxing authorities, which included the School Board.

Following the Tax Collector’s recoupment, the School Board unilaterally withdrew funds from the School. These funds were withdrawn from the School’s January FEFP payment under the line item “Disney Judgment #1.” The School was not informed that any settlement had been reached or provided the opportunity to ensure that proper calculations had been done to ensure an equitable amount was withheld. Further, the School received no explanation of the action taken, and no accounting or methodology explaining how the amount withdrawn was calculated or why the School was charged that amount. Because the School has not been provided:

- an explanation of how the Tax Collector’s collection was allocated, or
- any calculation or justification for the amount taken from the Charter School,

the School is unable to determine what occurred, whether the withdrawal was proper, or whether the School was lawfully charged at all. Despite good-faith efforts to obtain clarification informally, the School Board has not provided sufficient information to resolve the matter.

Town of Oakland
230 North Tubb Street, Oakland, Florida 34760 · (407) 656-1117

Section 1002.33(7)(b), Florida Statutes, requires disputes between a charter school and its sponsor to be resolved through mediation. Accordingly, the Charter School hereby invokes its right to mediation to address, among other issues:

- The basis for charging the School for the Property Appraiser settlement;
- The methodology and calculations used to determine the amount withdrawn;
- Whether notice and due process were required before withdrawing funds; and
- The return of any funds improperly withheld.


The School is prepared to participate in mediation in good faith and requests that the School Board promptly coordinate the selection of a mutually agreeable mediator as required by statute.

The School is requesting that FDOE conduct a mediation between the School and the School Board to address this matter. Please contact me at your earliest opportunity to coordinate mediation at a mutually convenient place and time. Thank you for your assistance with this matter.

Sincerely,

Shane Taylor, Board Chair/ Town of Oakland Mayor
Oakland Avenue Charter School

MEETING DATE: March 24, 2026

TO: Town Commission 
FROM: Mike Parker, Capital Projects Coordinator
RE: Agreement – Garcia Civil Contractors

BACKGROUND:

At their February 24, 2026 Town Commission Meeting, the Commission approved Bid No. 2026-02 for the construction of improvements to the intersection of Macchi Avenue and Winters Landing Drive, to Garcia Civil Contractors. The bid amount was \$348,904.30.

A Notice of Award was subsequently sent out on March 10, 2026, and accepted the same day. Also, the Certificate of Insurance has been received, along with the Payment and Performance Bonds.

The next step is to get the construction agreement in place. Vose Law has reviewed the Agreement and deemed it acceptable. Once the agreement has been executed, staff along with our engineering firm, Bentley Group, will schedule a pre-construction meeting.

RECOMMENDATION:

Staff, in conjunction with our contracted engineering firm, is recommending that the Oakland Town Commission enter into agreement with Garcia Civil Contractors for construction of improvements to the intersection of Macchi Avenue and Winters Landing Drive.

FINANCIAL IMPACTS:

Project is identified, and funding provided for, in the Transportation Impact Fee section of the current Fiscal Year budget.

ATTACHMENT:

Agreement

SECTION 00520

AGREEMENT FORM

BID No. 2026-02

PART 1 GENERAL

1.01 THIS AGREEMENT, made this ____ day of _____, 2026, by and between the Town of Oakland, hereinafter called the Owner, and Garcia Civil Contractors, whose principal and local address is 3861 Rouse Road, Orlando, FL, 32817, hereinafter called the Contractor.

1.02 The Owner and Contractor Agree as follows:

A. Contract Documents

The Contract Documents include the Agreement, Addenda (which pertain to the Contract Documents), Contractor's Bid, Notice to Proceed, the Bonds, the General Conditions, the Supplementary Conditions, the Specifications listed in the Index to the Project Manual, any technical specifications as incorporated by the Project Manual; the Drawings as listed in the Project Manual, all Written Amendments, Change Orders, Work Change Directives, Field Orders, and Engineer's written interpretations and clarifications issued on or after the Effective Date of this Agreement. These form the Contract and all are as fully a part of the Contract as if attached to this Agreement or repeated herein.

B. Scope of Work

The Contractor shall perform all work required by the Contract Documents for the construction of the Reconstruction of the Intersection of Winters Landing Dr. and Macchi Ave.

C. Contract Time

The Contractor shall begin work after the issuance of a written Notice to Proceed from Owner and shall substantially complete the work within the Contract Time identified in Paragraphs 1.02.C.5 of the Bid Form, which is 200 calendar days. The work shall be finally complete, ready for Final Payment in accordance with the General Conditions, within 30 calendar days from the actual date of substantial completion.

D. Liquidated Damages

OWNER and CONTRACTOR recognize that time is of the essence of this Agreement and that OWNER will suffer financial loss if the Work is not substantially

00520-1

complete within the time specified in Paragraph C above, plus any extensions thereof allowed in accordance with the General Conditions. They also recognize the delays, expense and difficulties involved in proving in a legal arbitration preceding the actual loss suffered by OWNER if the Work is not substantially complete on time. Accordingly, instead of requiring any such proof, OWNER and CONTRACTOR agree that as liquidated damages for delay (but not as a penalty) CONTRACTOR shall pay OWNER \$500.00 for each calendar day that expires after the time specified in Paragraph C for substantial completion until the work is substantially complete. It is agreed that if this Work is not Finally completed in accordance with the Contract Documents, the CONTRACTOR shall pay the OWNER as liquidated damages for delay, and not as penalty, one-fourth (¼) of the rate set forth above.

E. Contract Price

Lump Sum Contract

The Owner will pay the Contractor in current funds for the performance of the work, subject to additions and deductions by Change Order, the Total Contract Price of Three Hundred Forty-Eight Thousand, Nine Hundred Four and Thirty Cents (\$348,904.30). Payments will be made to the Contractor based on the Lump Sum Bid amount, the Schedule of Values included as a part of his Bid, which shall be as fully a part of the Contract as if attached or repeated herein, and subject to completion of the work, in accordance with the Contract Documents.

F. Payments

The Owner will make payments as provided in the General Conditions and Supplementary Conditions.

G. Retainage

In accordance with the provisions of the State of Florida Local Government Prompt Payment Act, the value of each application for payment shall be equal to the total value of the Work performed to date, less an amount retained, and less payments previously made and amounts withheld in accordance with the General Conditions and Supplementary Conditions. Retainage for this project is 10%, to be held by Owner as collateral security to ensure completion of Work. When the Work is 50 percent complete, defined as being 50 percent complete based on the construction progress schedule as updated during construction, and expenditure of at least 50 percent of the total updated construction cost, retainage shall be reduced in accordance with State law.

H. Engineer

The Project has been designed by Bentley Group, Inc., referred to in the documents as the Engineer, whose authority during the progress of construction is defined in the General Conditions and Supplementary Conditions.

00520-2

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and year first above written.

CONTRACTOR:

Name of Firm

By (Signature)

(SEAL)

Printed Name and Title

ATTEST:

By (Signature)

Printed Name and Title

OWNER:

Town of Oakland

Name of Owner

By (Signature)

(SEAL)

Shane Taylor, Mayor

Printed Name and Title

ATTEST:

By (Signature)

Printed Name and Title

END OF SECTION

00520-3

TOWN OF OAKLAND, FLORIDA
STANDARD CONTRACT ADDENDUM

THIS STANDARD CONTRACT ADDENDUM is made and entered into this _____ day of _____, 20____, by and between the TOWN OF OAKLAND, a Florida municipality, hereinafter referred to as the "Town", and _____, hereinafter referred to as "Contractor", concerning that certain agreement entitled _____, dated _____ ("Agreement").

WITNESSETH:

WHEREAS, Section 119.0701, Fla. Stat., requires that certain public agency contracts must include certain statutorily required provisions concerning the contractor's compliance for Florida's Public Records Act; and

WHEREAS, Section 768.28, Fla. Stat., sets forth certain mandatory limitations on indemnification and liability for Florida public agencies; and

WHEREAS, Florida law requires that public agency contracts be subject to non-appropriation and thereby contingent upon appropriation during the public agency's statutorily mandated annual budget approval process.

NOW, THEREFORE, in consideration of the covenants set forth herein, the parties agree to this addendum as follows:

1. Amendment. This Addendum hereby amends and supplements the terms of the Agreement. In the event of a conflict between the terms of the Agreement and terms of the Addendum, the terms of the Addendum shall prevail.

2. Public Records Compliance. Contractor agrees that, to the extent that it may "act on behalf" of the Town within the meaning of Section 119.071(1)(a), Florida Statutes in providing its services under this Agreement, it shall:

- (a) Keep and maintain public records required by the public agency to perform the service.
- (b) Upon request from the public agency's custodian of public records, provide the public agency with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in this chapter or as otherwise provided by law.
- (c) Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the contractor does not transfer the records to the public agency.

- (d) Upon completion of the contract, transfer, at no cost, to the public agency all public records in possession of the contractor or keep and maintain public records required by the public agency to perform the service. If the contractor transfers all public records to the public agency upon completion of the contract, the contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the contractor keeps and maintains public records upon completion of the contract, the contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the public agency, upon request from the City's custodian of public records, in a format that is compatible with the information technology systems of the City.
- (e) Pursuant to Section 119.0701(2)(a), Fla. Stat., **IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT:**

**TOWN HALL
TOWN OF OAKLAND
P.O. BOX 98
OAKLAND, FLORIDA 34760
407-656-1117, EXT. 2104
EHUI@OAKLANDFL.GOV**

3. Public Records Compliance Indemnification. Contractor agrees to indemnify and hold the City harmless against any and all claims, damage awards, and causes of action arising from the contractor's failure to comply with the public records disclosure requirements of Section 119.07(1), Florida Statutes, or by contractor's failure to maintain public records that are exempt or confidential and exempt from the public records disclosure requirements, including, but not limited to, any third party claims or awards for attorneys' fees and costs arising therefrom. Contractor authorizes the public agency to seek declaratory, injunctive, or other appropriate relief against Contractor in Orange County Circuit Court on an expedited basis to enforce the requirements of this section.

4. Compliance/Consistency with Section 768.28, Fla. Stat. Any indemnification by City specified in the Agreement shall not be construed as a waiver of Customer's sovereign immunity, and shall be limited to such indemnification and liability limits consistent with the requirements of Section 768.28, Fla. Stat. and subject to the procedural requirements set forth therein. Any other purported indemnification by City in the Agreement in derogation hereof shall be void and of no force or effect.

5. Non-appropriation. City's performance and obligation to pay under this Agreement is contingent upon an appropriation during the City's annual budget approval process. If funds are not appropriated for a fiscal year, then the Contractor shall be notified as soon as is practical by memorandum from the City Manager or designee that funds have not been appropriated for continuation of the Agreement, and the Agreement shall expire at the end of the fiscal year for which funding has been appropriated. The termination of the Agreement at fiscal year end shall be without penalty or expense to the City subject to the City paying all invoices for services rendered during the period the Agreement was funded by appropriations.

6. Venue and Jurisdiction. Notwithstanding any of other provision to the contrary, this Agreement and the parties' actions under this Agreement shall be governed by and construed under the laws of the state of Florida, without reference to conflict of law principles. As a material condition of this Agreement, each Party hereby irrevocably and unconditionally: i) consents to submit and does submit to the jurisdiction of the Circuit Court in and for Orange County, Florida for any actions, suits or proceedings arising out of or relating to this Agreement.

IN WITNESS WHEREOF, the parties hereto have executed and delivered this instrument on the days and year indicated below and the signatories below to bind the parties set forth herein.

Contractor:

Print Name: _____

Title: _____

Company: _____

Town of Oakland

Print Name: _____



**STAFF MEMO
ITEM 4e**

MEETING DATE: March 24, 2026
TO: Town Commission
FROM: Johnnell Kemp, Public Works Director
RE: Approval of Road Resurfacing Project

BACKGROUND:

During subsequent field evaluations conducted by Town staff, contractors, and the Town’s engineering consultant, significant roadway failure was identified at the corner of N. Starr Street and Millholland Way. The investigation revealed that a substantial portion of the roadway has continued to deteriorate despite routine maintenance.

Following review of site conditions and consultation with both the contractor and engineering staff, it was determined that the roadway subgrade is retaining water, contributing to the ongoing failure. To prevent premature deterioration after repaving, engineering recommended installing underdrain systems across Millholland at two (2) strategic locations. This improvement is intended to address the underlying drainage deficiencies before resurfacing, ensuring long-term performance of the roadway.

In addition to addressing the subsurface failure on Millholland, staff requested a pavement evaluation from Tierra. This evaluation involves full-depth pavement coring to assess the existing asphalt thickness, base material conditions, and underlying soil quality.

A total of eight (8) pavement cores are planned across Vandermeer Street, Starr Street, and Demens Street as part of this assessment. The results will enable staff and engineering consultants to verify structural capacity, identify any required repairs, and ensure the resurfacing work meets long-term performance standards.

RECOMMENDATIONS:

Staff respectfully recommends that the Town Commission approve the installation of two (2) underdrain systems on Millholland Way before repaving and approve the full-depth pavement coring effort by Tierra on Vandermeer, Starr, and Demens Streets. Approval is needed to authorize the Town Manager to execute the necessary documents.

FINANCIAL IMPACTS:

The total cost for the road resurfacing project, including the installation of two (2) underdrain systems and pavement coring, is \$104,500. In the current budget, there is \$100,000 slated for this project in general funds. Staff recommends allocating the remaining balance of \$4,500 from the right-of-way budget, which has a balance of \$57,575.46.

ATTACHMENTS:

- Paquette Company repaving proposal of \$64,680.00
- Paquette Company underdrain installation \$33,070.00
- Tierra: \$4,500.00
- Standard Contract Addendum



PAQUETTE COMPANY

101 WEBER AVENUE
LEESBURG, FL 34748
PH. #(352) 365-0006 / FX. #(352) 315-0500

TOWN OF OAKLAND - ASPHALT PAVING OF STREETS REVISED

TO: MR. SCOTT TOWNSEND
PUBLIC WORKS

PAQCO, Inc. proposes to furnish the following work, including all labor, materials and equipment - complete in accordance with the following:

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT COST	AMOUNT
1	FURNISH PREP WORK PRIOR TO ASPHALT PAVING INCLUDING POWER BROOMING AND EDGE MILLING AT DRIVEWAYS AND CURBS	1	LS	\$2,750.00	\$2,750.00
2	FURNISH 1 1/4" SP-9.5 ASPHALT COMPACTED TO 1" MINIMUM (TACK COAT INCLUDED)	4,410	SY	\$13.00	\$57,330.00
3	THERMOPLASTIC STOP BARS	2	EA	\$425.00	\$850.00
4	MAINT. OF TRAFFIC	1	LS	\$1,250.00	\$1,250.00
5	MOBILIZATION IN & OUT	1	LS	\$2,500.00	\$2,500.00
***	MAP OF STREETS TO BE PAVED ATTACHED.				
PROPOSAL TOTAL:					\$64,680.00

TERMS:

Net cash upon receipt of invoice, no retainage to be held. Subject to credit approval. All monies not paid when due shall bear interest at the maximum rate allowed by law at the place of the project and any cost incurred in collection said monies, including Attorney fees and court cost will be due under this contract.

ESTIMATE EXPIRATION: THIS PROPOSAL IS VALID FOR 45 DAYS

NOTES:

- * EXISTING CRACKS MAY REFLECT THROUGH NEW ASPHALT
- * VARIATIONS IN TEXTURE TO BE EXPECTED DUE TO MACHINE, TYPE OF MATERIAL AND HAND WORK
- * DENSITY AND THICKNESS CAN VARY DUE TO THE LEVEL AND CONDITION OF THE EXISTING CONDITIONS
- * SCUFFING AND SCARING OF ASPHALT IS COMMON DURING THE CURING PROCESS WHICH IS TYPICALLY 1 YEAR
- * NOT RESPONSIBLE FOR EXISTING SUB BASE AND BASE CONDITIONS
- * ASPHALT OVERLAY CANNOT GUARANTEE TO CORRECT EXISTING DRAINAGE ISSUES
- * PAVING FABRICS ARE AVAILABLE AND MAY HELP AREAS THAT HAVE EXISTING CRACKS BUT MAY STILL REFLECT THROUGH NEW ASPHALT
- * TACK COAT WILL BE APPLIED AT THE DISCRETION OF PAQCO, INC.

- * A MIX DESIGN WILL BE PROVIDED PRIOR TO WORK BEING CONSTRUCTED
- * ALL WORK PROVIDED BY PAQCO, INC. WILL BE WARANTEED FOR 1 YEAR FROM DATE OF ACCEPTANCE

PROPOSED BY:
PAQCO, INC.

ACCEPTED BY:

DATE

DATE



PAQUETTE COMPANY

101 WEBER AVENUE
 LEESBURG, FL 34748
 PH. #(352) 365-0006 / FX. #(352) 315-0500

TOWN OF OAKLAND - MILLHOLLAND WAY UNDERDRAIN - BUDGET

TO: MR. SCOTT TOWNSEND
PUBLIC WORKS

PAQCO, Inc. proposes to furnish the following work, including all labor, materials and equipment - complete in accordance with the following:

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT COST	AMOUNT
1	FURNISH AND INSTALL UNDERDRAIN ACROSS MILLHOLLAND WAY IN TWO LOCATIONS. (UNDERDRAIN WILL HAVE 6" OF #57 STONE ON THE BOTTOM, TOP AND BOTH SIDES OF 8" PERFORATED PIPE WRAPPED IN GEOFABRIC)	140	LF	\$135.00	\$18,900.00
2	FURNISH AND INSTALL 8" HDPE PIPE (SOLID) IN GREEN AREA TO INLET TIE IN	120	LF	\$50.00	\$6,000.00
3	REPAIR BASE FOR UNDERDRAIN IN ROADWAY	1	LS	\$2,750.00	\$2,750.00
4	GRADE SWALE AND RESOD	160	SY	\$12.00	\$1,920.00
5	MOBILIZATION IN / OUT (TRAFFIC CONTROL / SUPERVISON)	1	LS	\$3,500.00	\$3,500.00
***	DOES NOT INCLUDE THE FOLLOWING IRRIGATION, SIDEWALKS, CLEARING, RELOCATION OF EXISTING UTILITIES AND PAVING				
BUDGET TOTAL					\$33,070.00

TERMS:

Net cash upon receipt of invoice, no retainage to be held. Subject to credit approval. All monies not paid when due shall bear interest at the maximum rate allowed by law at the place of the project and any cost incurred in collection said monies, including Attorney fees and court cost will be due under this contract.

ESTIMATE EXPIRATION: THIS PROPOSAL IS VALID FOR 45 DAYS

NOTES:

- * EXISTING CRACKS MAY REFLECT THROUGH NEW ASPHALT
- * VARIATIONS IN TEXTURE TO BE EXPECTED DUE TO MACHINE, TYPE OF MATERIAL AND HAND WORK
- * DENISTY AND THICKNESS CAN VARY DUE TO THE LEVEL AND CONDITION OF THE EXISTING CONDITIONS
- * SCUFFING AND SCARING OF ASPHALT IS COMMON DURING THE CURING PROCESS WHICH IS TYPICALLY 1 YEAR
- * NOT RESPONSIBLE FOR EXISTING SUB BASE AND BASE CONDITIONS

- * ASPHALT OVERLAY CANNOT GUARANTEE TO CORRECT EXISTING DRAINAGE ISSUES
- * PAVING FABRICS ARE AVAILABLE AND MAY HELP AREAS THAT HAVE EXISTING CRACKS BUT MAY STILL REFLECT THROUGH NEW ASPHALT
- * TACK COAT WILL BE APPLIED AT THE DISCRESSION OF PAQCO, INC.
- * A MIX DESIGN WILL BE PROVIDED PRIOR TO WORK BEING CONSTRUCTED
- * ALL WORK PROVIDED BY PAQCO, INC. WILL BE WARANTEED FOR 1 YEAR FROM DATE OF ACCEPTANCE

PROPOSED BY:
PAQCO, INC.

ACCEPTED BY:

_____ DATE

_____ DATE



January 23, 2026

Mr. Scott Townsend
Town of Oakland

Re: Street Asphalt Resurfacing Project - 2026

Mr. Townsend,

This letter is to specify the street that our included in our proposal. They are based on the map provided and will include the prep work and asphalt paving of the following areas.

1. N. Starr Street from the north intersection of Demens Street to include Millholland Street to the intersection of Vandermeer Street.
2. Vandermeer Street from Tubbs Street going east to the intersection of Millholland Street.

Thank you,

Fay Paquette
Paqco, Inc.

PAQUETTE COMPANY
101 Weber Avenue
Leesburg, FL 34748
Ph. (352) 365-0006 / Fx. (352) 315-0500



Orange County Property Appraiser Florida



<https://vgispublic.ocpafl.org/webmaps/>

TIERRA

February 5, 2026

Town of Oakland
220 North Tubb Street
Oakland, Florida 34760

Attn: Mr. Scott Townsend
Public Works Director
STownsend@oaklandfl.gov

**RE: Fee Estimate
Geotechnical Engineering Services
Pavement Evaluation
Demens St., Vandermeer Ave. & N. Starr Street
Oakland, Orange County, Florida
Tierra Project No.: 55-26-012**

Mr. Townsend:

Tierra, Inc. (Tierra) appreciates the opportunity to submit this proposal to provide geotechnical engineering services to the Town of Oakland. This proposal includes a review of all information available to us at the time of this proposal, presents our scope of services and fees, and contains scheduling information for completion of the work.

Project Information

The project site is located along Demens Street, Vandermeer Avenue, and portions of N. Starr Street within the Town of Oakland, Orange County, Florida. Based on information provided by the Town, the existing roadway pavements along these corridors are approaching the end of their anticipated service life and are currently programmed for milling and resurfacing improvements.

As part of this effort, we have been requested to perform full-depth pavement coring to evaluate the existing pavement section(s), including asphalt and underlying base materials. The coring will also allow exploration of the subgrade soils beneath the pavement structure to assess their condition and suitability to support the proposed resurfacing. The results of this evaluation will be used to confirm pavement design assumptions, identify any areas of deficient materials, and provide any additional geotechnical recommendations to support the planned milling and resurfacing operations.

The above listed assumptions have been used for the purpose of preparing this proposal. Adjustments to the scope of services may be necessary if the planned improvements differ from the noted assumptions.

591 Susan B. Britt Court • Winter Garden, Florida 34787
Phone (407) 877-1354 • Fax (407) 654-7347
Florida Certificate No. 6486

Scope of Services

Our geotechnical exploration and evaluation will include the following scope of services in order to provide the requested information:

1. Perform site reconnaissance and coordinate utility clearances with Sunshine One Call, local utility providers.
2. Coordinate maintenance of traffic and perform a total of eight (8) full depth pavement cores along the various roadways throughout the study limits to identify the existing pavement type/thickness as well as the underlying base and subgrade materials. An auger boring to a depth of 7 feet will be performed at each core location. Upon completion the asphalt will be patched with asphalt cold patch materials.
3. Visually examine all recovered soil samples in the laboratory and perform a limited laboratory testing program to classify the soils according to the Unified Soil Classification System (USCS).
4. Collect groundwater level measurements.
5. The results of the field exploration and laboratory tests will be used in the engineering analysis and in the formulation of our geotechnical recommendations for the planned roadway improvement project. The results of the subsurface exploration, including the recommendations and the data on which they are based, will be presented in a written report.

SCHEDULE

We are in a position to start work on the assignment within approximately two weeks of receipt of authorization to proceed. The first tasks will be to locate/mark the core locations in the field and to coordinate obtaining utility clearances for the borings. Maintenance of traffic (flaggers, signs, etc.) will then be coordinated during completion of the work. We anticipate 1 to 2 days to complete the pavement coring work. Engineering and laboratory testing will be initiated thereafter, requiring a further 2 to 3 weeks to complete. From notice to proceed through submittal of the report will require approximately 4 to 6 weeks.

SERVICE FEE

The lump sum fee to perform the above-outlined geotechnical engineering services is **\$4,500.00**. The proposed is based on the work being completed in accordance with the attached Tierra General Conditions. We will provide you with verbal results and immediately notify you should conditions impacting our scope, schedule or cost of services occur.

CLOSURE

By signing below, you hereby authorize Tierra, Inc. ("TIERRA") to proceed with services outlined in this proposal or requested by you and agree that all services and anything arising out of or in any way related to this proposal will be governed by TIERRA's General Conditions which are attached hereto and are incorporated herein by reference. This authorization to proceed constitutes an agreement between you and TIERRA and is made in consideration of the mutual promises and covenants contained herein and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged.

Thank you for the opportunity to submit this proposal. We look forward to working with you on this project. If you have any questions regarding this proposal, please contact the undersigned.

Authorized By:

Client

Respectfully submitted,

Tierra, Inc.



Kenneth L. Symonds, Jr., P.E.
Senior Geotechnical Engineer

Attachments - Tierra's General Conditions

GENERAL CONDITIONS

AGREEMENT. This agreement is made by and between Tierra, Inc. ("TIERRA") and the party that accepted TIERRA's proposal or requested that TIERRA perform Services ("Client"). TIERRA shall mean the aforementioned entity, any of its affiliates or subsidiaries to the extent same are performing any of the Services under this Agreement, and their respective engineers and employees. This "Agreement" includes TIERRA's proposal and any exhibits or attachments noted in the proposal or incorporated by reference including but not limited to these General Conditions. Requesting Services from TIERRA shall constitute acceptance of the terms of these General Conditions.

1. SCOPE OF SERVICES. Services means the service(s) performed by TIERRA for Client or at Client's direction. TIERRA's findings, opinions, and recommendations are based upon data and information obtained by and furnished to TIERRA at the time of the Services. TIERRA may rely upon information provided by the Client or third parties. Client may request additional work or changes beyond the scope of Services described in TIERRA's Proposal. If any alteration or addition of Services are requested by the Client ("Additional Services"), TIERRA may provide a proposal detailing the additional scope of work, time extension and associated fees for Client's review. Client shall provide written acceptance of such. TIERRA shall not be obligated to perform the Additional Services, if Client does not follow these procedures, but instead directs, authorizes, or permits TIERRA to perform the Additional Services without written acceptance. To the extent TIERRA does perform the Additional Services without written acceptance, TIERRA will be paid for this work according to its proposal for same or current fee schedule.

2. DELAYS. TIERRA shall be entitled to an equitable adjustment to the project schedule and compensation to compensate TIERRA for any increase in time or costs necessary to perform the Services under this Agreement due to any cause beyond TIERRA's reasonable control. All promises related to the time of the Services are approximations by TIERRA and are subject to the Client and contractor's schedules, weather conditions, travel conditions, disputes with workmen or parties, accidents, strikes, natural disasters, health emergencies, discovery of hazardous materials, differing or unforeseeable site conditions or project conditions, acts of governmental agencies or authorities, or other causes. In no event shall TIERRA be responsible for any damage or expense due to delays from any cause, other than to the extent the damage or expense is directly caused by TIERRA's own proven negligence after having been warned in writing by the Client of the damage or expense which may result from the delay.

3. TIERRA RESPONSIBILITIES. Services performed by TIERRA under this Agreement will be conducted in a manner consistent with the level of care and skill ordinarily exercised by members of the same profession currently providing the same or similar services under similar circumstances in the same locality and in accordance with applicable standards in effect at the time the Services are performed. TIERRA MAKES NO OTHER REPRESENTATIONS OR WARRANTIES, EXPRESS OR IMPLIED INCLUDING WITHOUT LIMITATION ANY WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. Testing or inspection Services may require the destruction of a sample or sample location. Client understands that, in the normal course of performing the Services, some damage may occur, and understands that TIERRA is not responsible for the correction of any such damage or for replacing samples. Client acknowledges that opinions, data, interpretations and recommendations prepared by TIERRA are based on limited data and

recognizes that subsurface conditions or other actual conditions may vary from those encountered at the location where inspections, tests, borings, surveys, or explorations are made by TIERRA and may vary from those depicted on logs of discrete borings, test pits, or other exploratory Services or from information provided to TIERRA by Client. There is an inherent risk that samples or observations may not be representative of materials or locations not sampled or seen and that conditions may change over time. Variations between inspected or tested discrete locations may occur and the risk of such occurrence is understood and accepted by Client. Client is responsible for notifying the appropriate party or professional regarding the correction of any deviations or deficiencies noted by TIERRA and TIERRA accepts no liability in connection therewith. TIERRA shall not be responsible for the interpretation by others of information developed by TIERRA and makes no guarantee that TIERRA's recommendations are properly implemented by any party. TIERRA shall not be held liable for problems that may occur if TIERRA's recommendations are not followed. To the fullest extent permitted by law, Client shall indemnify and hold harmless the Indemnitees (as defined below) from any and all Losses (as defined below) arising from or related to interpretations made by others.

PURSUANT TO FLA.STAT.ANN. § 558.0035, AN INDIVIDUAL EMPLOYEE OR AGENT OF CONSULTANT MAY NOT BE HELD INDIVIDUALLY LIABLE FOR NEGLIGENCE

4. SUBSURFACE EXPLORATIONS. Client understands TIERRA's layout of boring and test locations is approximate and that TIERRA may deviate a reasonable distance from those locations. Client acknowledges that it is impossible for TIERRA to know the exact composition of a site's subsurface, even after conducting a comprehensive exploratory program. There is a risk that drilling and sampling may result in contamination of certain subsurface areas. To the fullest extent permitted by law, Client waives any claim against, and agrees to defend, indemnify and save the Indemnitees harmless from any Losses which may arise as a result of subsurface contamination caused by drilling, sampling, or monitoring well installation. Client also agrees to adequately compensate TIERRA for any time spent and expenses incurred in defense of any such claim.

5. CLIENT PARTICIPATION. Client will make available to TIERRA all information in its possession regarding existing and proposed conditions at the site, of which TIERRA may rely on to perform its Services. Such information shall include, but not be limited to engineering reports, plot plans, topographic surveys, hydrographic data, soil data including borings, field and laboratory tests and written reports. Client shall immediately transmit to TIERRA any new information concerning site condition which becomes available, and any change in plans or specifications concerning the project. TIERRA shall not be liable for any inaccurate or incorrect advice, judgment or decision which is based on any inaccurate information furnished by Client and Client, to the fullest extent permitted by law, shall indemnify the Indemnitees against any and all Losses arising out of, or contributed to, by such inaccurate information. In the event Client, the project owner, or other party makes any changes in the plans and specifications, Client agrees, to the fullest extent permitted by law, to indemnify and hold the Indemnitees harmless from any and all Losses arising out of such changes, and Client

assumes full responsibility unless Client has given TIERRA prior notice and has received TIERRA's written consent for such changes. TIERRA does not assume responsibility for any conditions at the Client's site(s) that may present a danger, either potential or real, to health, safety, or the environment. Client hereby agrees that it is the Client's responsibility to notify any and all appropriate federal, state, or local authorities, as required by law, of the existence of any such potential or real danger and otherwise to disclose to all appropriate or affected individuals or entities, in a timely manner, any information that may be necessary to prevent any danger to health, safety, or the environment. Client assumes sole responsibility for determining whether the quantity and the nature of Services ordered by Client is adequate and sufficient for Client's intended purpose.

6. THIRD PARTIES To the fullest extent permitted by law and to the extent not resulting from TIERRA's proven negligence, Client agrees to defend, indemnify, and hold harmless TIERRA and all of its agents, affiliates, subsidiaries, officers, directors, representatives, and employees and their successors (collectively the "Indemnitees") from any and all claims, losses, causes of action, demands, suits, losses, charges, liability, expenses, costs, defense costs, disbursements (including attorney fees and costs at trial and appeal), and/or allegations of responsibility ("Losses") by any and all third parties including but not limited to, contractors, subcontractors, agents, employees (including without limitation Client's employees), assignees transferees, successors, invitees, neighbors, and the public relating in any way to this Agreement, the Services, or the project. It is expressly understood and agreed that the enforcement of these terms and conditions shall be reserved to the Client and TIERRA. Nothing contained in this Agreement shall give or allow any claim or right of action whatsoever by any third person. It is the express intent of the Client and TIERRA that any such person or entity, other than Client or TIERRA, receiving services or benefits under this Agreement shall be deemed an incidental beneficiary. Neither party may assign this Agreement or any right or obligation hereunder without the prior written consent of the other party, which shall not be unreasonably withheld or delayed; provided, however, that no consent shall be necessary in the event of an assignment to a successor entity resulting from a merger, acquisition or consolidation by or of TIERRA or an assignment to an affiliate or subsidiary of TIERRA.

7. SAMPLE DISPOSAL. Samples are consumed in testing or disposed of upon completion of tests or upon report completion (unless stated otherwise in the Services). Client acknowledges that contaminated drill cuttings, sample spoils, wash water, and other materials may be produced as a result of encountering hazardous materials at the site. In such event, Client shall be responsible for their proper transportation and disposal. TIERRA may be able to arrange for the transportation and disposal of hazardous materials at Client's request. In no event shall TIERRA be required to sign a hazardous waste manifest or take title to any hazardous materials. Contaminated samples delivered to or taken to TIERRA's laboratory for testing shall remain the property of Client and Client is responsible for ultimate disposal of any samples which are found to be contaminated. On request, Client shall retrieve contaminated samples from TIERRA's laboratory and dispose of them in an approved manner.

8. DISCOVERY OF UNANTICIPATED HAZARDOUS MATERIALS. Client shall furnish to TIERRA all documents and information known or available to Client that relate to the identity, location, quantity, nature, or characteristic of any hazardous waste, toxic, radioactive, or contaminated materials prior to commencement of the Services. Client

warrants that it has made reasonable efforts to disclose known or suspected hazardous materials on or near the project site. Client agrees that the discovery of such unanticipated hazardous materials constitutes a changed condition which may require either a re-negotiation of the scope of TIERRA's Services, time for completion, and compensation or termination of such Services or this Agreement. Client recognizes that the discovery of hazardous materials may necessitate immediate protective measures to safeguard the public health and safety and agrees to compensate TIERRA for measures that in TIERRA's professional opinion are justified to preserve and protect the health and safety of site personnel and the public. Client agrees to compensate TIERRA for any equipment decontamination or other costs incidental to the discovery of unanticipated hazardous materials. Client agrees that in the event of the discovery of hazardous materials at the site it will report such discovery to the proper authorities as required by federal, state, and local regulations. Client also agrees to inform the project site owner in the event that hazardous materials are encountered at the site. Notwithstanding any other provision of the agreement, to the fullest extent permitted by law, Client waives any claim against TIERRA and agrees to defend, indemnify, and save the Indemnitees harmless from any and all Losses arising from the presence of hazardous materials on the project site.

9. SITE CONDITIONS. Client shall secure all necessary approvals, notices, permits, licenses, and consents from all owners, lessees, contractors, and other possessors of the project, necessary to commence and complete the Services, and will provide TIERRA access to the project site for all equipment and personnel necessary for the performance of the Services. TIERRA shall be allowed free access to the site. Client understands and agrees that TIERRA shall only be responsible for losses which directly result from TIERRA's negligence. Client is responsible for the accuracy of locations for all subterranean structures and utilities. To the fullest extent permitted by law, Client waives any claim against TIERRA, and agrees to defend, indemnify, and hold the Indemnitees harmless from any and all Losses arising from damage done to subterranean structures and utilities not identified or accurately located. In addition, Client agrees to compensate TIERRA for any time spent or expenses incurred by TIERRA in defense of any such claim.

10. ENVIRONMENTAL LIABILITY. Neither this Agreement nor the providing of Services will operate to make TIERRA an owner, operator, generator, transporter, treater, storer, or arranger for disposal or treatment within the meaning of the Resource Conservation Recovery Act, Comprehensive Environmental Response Compensation and Liability Act, or within the meaning of any other law governing the handling, treatment, storage, or disposal of hazardous materials. To the fullest extent permitted by law, Client will indemnify, defend and hold the Indemnitees harmless from and against any and all Losses arising or claimed to arise from violations by Client of any and all environmental laws, rules and regulations relating to the existence, generation, current or future ownership, storage, transport or disposal of pre-existing hazardous substances and wastes, but this indemnity shall not cover such loss, damage, cost or expense to the extent caused by TIERRA's proven negligence in performing the Services under this Agreement. For purposes of this Agreement, a pre-existing hazardous substance is any hazardous substance or hazardous waste having been generated by Client or existing on Client's premises prior to the date of this Agreement.

11. OWNERSHIP AND LEGAL USE OF DOCUMENTS. All notes, data, reports, original final reproducible drawings, plans, specifications,

calculations, and studies memoranda assembled or prepared by TIERRA are instruments of service with respect to the subject project, and TIERRA shall retain an ownership and property interest therein, whether or not the project is completed. The Client may make and retain copies for information and reference in connection with the subject project; however, such documents are not intended or represented to be suitable for re-use by the Client or others. Any modification, changes, or reuse without written verification or adaptation by TIERRA for the specific purpose intended will be at the Client's sole risk and without liability or legal exposure to TIERRA, and the Client, to the fullest extent permitted by law, agrees to indemnify and hold harmless the Indemnitees against any and all Losses whatsoever arising out of or resulting therefrom.

12. ALLOCATION OF RISK AND LIMITATION OF LIABILITY. The parties have evaluated the respective risks and remedies under this Agreement and agree to allocate the risks and restrict the remedies to reflect that evaluation. Notwithstanding any other provision to the contrary in this Agreement and to the fullest extent permitted by law, Client agrees to restrict its remedies under this Agreement against TIERRA, its parents, affiliates and subsidiaries ("TIERRA Covered Parties"), so that the total aggregate liability of TIERRA Covered Parties shall not exceed \$50,000 or the actual paid compensation for the Services performed by TIERRA under this Agreement, whichever is greater. This restriction of remedies shall apply to any and all Losses of any nature arising from or related to this Agreement without regard to the legal theory under which such liability is imposed. Claims must be brought within one calendar year from performance of the Services.

13. LIABILITY FOR OTHERS. TIERRA shall not be responsible for supervising, overseeing, or controlling the Client's contractors or for their means and methods, procedures, performance, or site safety. TIERRA shall not be responsible for the acts or omissions of the Client, owner, architect, architect's other consultants, contractor, subcontractors, other third parties or their respective agents, employees, assigns, successors, or any other persons ("Others"). TIERRA shall have no authority to control Others regarding their work or their safety practices. TIERRA does not control or guarantee the work of Others. TIERRA has no duty to inspect or correct health and safety deficiencies of Others. TIERRA will not be responsible for the failure of Others to perform in accordance with their undertakings and the providing of TIERRA's Services shall not relieve Others of their responsibilities to the Client or Others. TIERRA reserves the right to report to the Client any unsafe conditions observed at the project without altering the foregoing.

14. CONSEQUENTIAL DAMAGES WAIVER. Notwithstanding anything to the contrary, to the fullest extent permitted by law, Client and TIERRA waive against each other any and all claims for or entitlement to special, incidental, indirect, consequential, liquidated, punitive, or similar losses or damages arising out of, resulting from, or in any way related to the project or this Agreement including without limitation lost profits, revenue or savings, loss of capital, loss of bonding capacity, loss of goodwill, or loss of use, even if TIERRA had been advised of, knew or should have known, of the possibility thereof.

15. INSURANCE. TIERRA will maintain the following insurance coverages and amounts: (1) Workers Compensation insurance as required by law, (2) Employer's Liability insurance with coverage of \$1,000,000 per each accident/employee, (3) Commercial General Liability insurance with coverage of \$1,000,000 per

occurrence/aggregate, (4) Automobile Liability insurance with coverage of \$1,000,000 combined single limit, and (5) If TIERRA is providing professional services, Professional Liability insurance with coverage of \$1,000,000 per claim/aggregate. Client shall name TIERRA as additional insured on its Builder's Risk policy. Client shall require any general contractors working on the project site to include TIERRA in any indemnity that the Client requires such contractors to provide to the Client and as an additional insured under any such contractor's general liability insurance policy. Client shall provide TIERRA with a certificate of insurance evidencing the required insurance.

16. RESOLUTION OF DISPUTES. Client shall not be entitled to assert a Claim against TIERRA based on any theory of professional negligence unless and until Client has obtained the written opinion from an independent and reputable Professional Engineer (P.E.) or Registered Geologist (R.G.) that TIERRA has violated the standard of care applicable to TIERRA's performance of the Services. Such party shall be currently practicing in the same discipline as TIERRA and be licensed in the state where the project is located. This written opinion shall specify the acts or omissions that the independent engineer or geologist contends are not in conformance with the standard of care for professional services performed by local consultants under similar circumstances; and state in detail the basis for their independent opinion that such acts or omissions do not conform to that standard of care. Client shall provide this opinion to TIERRA and the parties shall endeavor to resolve the dispute within 30 days. This Agreement shall be governed by and construed in accordance with the laws of the state where the TIERRA office originating the work or proposal is located. Exclusive of lien claims, any legal action or proceeding brought to enforce or otherwise arising out of or relating to this Agreement shall be brought in the county where the TIERRA office originating the work or proposal is located. Each party waives its right to a jury trial in any court action arising between the parties, whether under this Agreement or otherwise related to the work being performed under this Agreement.

17. COMPENSATION AND PAYMENT TERMS. Client agrees that an invoice amount is due when received unless otherwise agreed. A service charge of one and one-half percent (1-1/2%) per month (but not exceeding the maximum allowable by law) will be added to any account not paid within 30 days after the invoice date. In the event that any portion of the account remains unpaid 30 days after the invoice date, TIERRA may immediately discontinue Services on any and all projects for Client, or withhold any final report or instrument of service, or demand prepayment of fees at TIERRA's option. Client shall pay all costs incurred by TIERRA in collecting any delinquent amount, including staff time, court costs and attorney fees. To the fullest extent permitted by law, failure to make payment within sixty (60) days of invoice shall constitute a release of TIERRA from any and all claims which Client may have, either in tort or contract, and whether known or unknown at the time. Should Services based on a fee schedule be performed beyond the end of the calendar year, TIERRA's current fee schedule shall apply unless otherwise negotiated in advance.

18. TERMINATION. This Agreement may be terminated without cause by either party upon thirty (30) days written notice, and at any time by either party if the other party defaults in the performance of any material provision of this Agreement and such default continues for a period of seven (7) days after written notice thereof. In the event of termination, TIERRA will be paid for Services performed through the date of termination, plus reasonable termination expenses, including the cost of completing analyses, demobilization, records and reports necessary to document job status at the time of termination.

19. ENTIRE AGREEMENT. This Agreement constitutes the entire agreement between the parties and shall supersede other prior agreements and representations. No amendments to this Agreement shall be valid unless made in writing and signed by the parties. If Client uses its standard business forms, all pre-printed terms and conditions contained in or on such forms shall be deemed stricken and null and void. If the terms and conditions of this Agreement conflict with the terms and conditions of any other agreement or document this Agreement shall govern and control over any such conflict. The invalidity or unenforceability of any portion(s) of this Agreement shall in no way affect the validity or enforceability of any other portion(s) hereof. Any invalid or unenforceable portion shall be severed from the Agreement and the balance of the Agreement shall be construed and enforced as if the Agreement did not contain a particular portion held to be invalid or unenforceable. This Agreement may be executed in several counterparts, each of which shall be deemed an original having identical legal effect. The titles, captions and headings of this Agreement are included for ease of reference only and will be disregarded in interpreting or construing this Agreement. TIERRA shall not be bound by any language incorporating by reference any contract or term of any contract unless the term or terms incorporated by reference are specifically furnished to TIERRA and are expressly agreed to in a writing signed by TIERRA.

RFP - North Star, Vandermeer, Demens & Millholland

From COURTNEY Court <court.courtney@hubbard.com>

Date Tue 12/9/2025 3:02 PM

To Scott Townsend <stowns@oaklandfl.gov>

Scott,

Good afternoon. Following a review of the documents, checking google earth images and making a site visit we offer the following.

The existing base we reviewed is in bad shape and with the high-water table we do not recommend just curb and driveway reveal milling with a 1.25" SP 9.5 asphalt. The existing base, in its condition and existing asphalt, will reflect back up through the new surface in no time at all.

At a minimum we recommend milling all existing asphalt to the base course so that a complete evaluation can be made. I'm assuming that the existing is 1.0 to 1.5". Scott during our conversation the option of adding an underdrain system would definitely help the existing site conditions prior to doing any base and pavement work. Since the area is an open drainage system now, an engineer would have to determine water collection areas and outfalls, etc.

Another option to look into would be complete asphalt reclamation. Basically, mixing all the existing asphalt, base and into a portion of the subgrade, regrading, compacting then finish grading, prior to the placement of the structural course asphalt at a minimum 1.5".

I hope this information is helpful and please let us know if we can assist in any way.

Much appreciated.



Court Courtney
Project Manager
Hubbard | Orlando Paving



Tel: (407) 623-3847 / Mobile: (407) 312-1603
1936 Lee Road, Suite 300
Winter Park, FL 32789
www.hubbard.com



Google Earth

TOWN OF OAKLAND, FLORIDA
STANDARD CONTRACT ADDENDUM

THIS STANDARD CONTRACT ADDENDUM is made and entered into this ____ day of _____, 2026, by and between the TOWN OF OAKLAND, a Florida municipality, hereinafter referred to as the “Town”, and PAQCO, INC., hereinafter referred to as “Contractor”, concerning that certain Street Asphalt Resurfacing Project Estimate dated the 23rd day of January, 2026 (“Agreement”).

WITNESSETH:

WHEREAS, Section 119.0701, Fla. Stat., requires that certain public agency contracts must include certain statutorily required provisions concerning the contractor’s compliance for Florida’s Public Records Act; and

WHEREAS, Section 768.28, Fla. Stat., sets forth certain mandatory limitations on indemnification and liability for Florida public agencies; and

WHEREAS, Florida law requires that public agency contracts be subject to non-appropriation and thereby contingent upon appropriation during the public agency’s statutorily mandated annual budget approval process; and

WHEREAS, Section 448.095, Fla. Stat., imposes certain obligations on public agencies with regard to the use of the E-Verify system by their contractors and subcontractors; and

WHEREAS, Section 287.133 and 287.135, Fla. Stat., provides restrictions on local governments contracting with companies that are on certain Scrutinized Companies lists or convicted vendor list; and

WHEREAS, additional terms consistent with Sections 282.3185(5) and (6) related to data management and Section 287.05701 related to social government and corporate activism are also added by virtue of this Addendum; and

WHEREAS, Section 286.101, Florida Statutes contains a list of “foreign countries of concern” including, the People’s Republic of China, the Russian Federation, the Islamic Republic of Iran, the Democratic People’s Republic of Korea, the Republic of Cuba, the Venezuelan regime of Nicolás Maduro, or the Syrian Arab Republic, including any agency of or any other entity under significant control of such “foreign country of concern”. Any entity that does business with a state agency or political subdivision must disclose certain of their dealings with those “foreign countries of concern” to the Florida Department of Financial Services; and

WHEREAS, Section 787.06(13), Florida Statutes provides that when a contract is executed, renewed, or extended between a nongovernmental entity and a governmental entity, the nongovernmental entity must provide the governmental entity with an affidavit signed by an

officer or a representative of the nongovernmental entity under penalty of perjury attesting that the nongovernmental entity does not use coercion for labor or services as defined in such statute; and

WHEREAS, pursuant to Section 252.505, Florida Statutes, each local government contract for goods or services related to emergency response for a natural emergency entered into, renewed, or amended on or after July 1, 2025, must include a provision that requires a vendor or service provider that breaches such contract during an emergency recovery period to pay a \$5,000 penalty and damages.

NOW, THEREFORE, in consideration of the covenants set forth herein, the parties agree to this addendum as follows:

1. Amendment. This Addendum hereby amends and supplements the terms of the Agreement. In the event of a conflict between the terms of the Agreement and terms of the Addendum, the terms of the Addendum shall prevail.

2. Public Records Compliance. Contractor agrees that, to the extent that it may "act on behalf" of the Town within the meaning of Section 119.0701(1)(a), Florida Statutes in providing its services under this Agreement, it shall:

- (a) Keep and maintain public records required by the public agency to perform the service.
- (b) Upon request from the public agency's custodian of public records, provide the public agency with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in this chapter or as otherwise provided by law.
- (c) Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the contractor does not transfer the records to the public agency.
- (d) Upon completion of the contract, transfer, at no cost, to the public agency all public records in possession of the contractor or keep and maintain public records required by the public agency to perform the service. If the contractor transfers all public records to the public agency upon completion of the contract, the contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the contractor keeps and maintains public records upon completion of the contract, the contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the public agency, upon request from the Town's custodian of public records, in a format that is compatible with the information technology systems of the Town.
- (e) Pursuant to Section 119.0701(2)(a), Fla. Stat., **IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS**

RELATING TO THIS AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT:

**TOWN HALL
KATHY HEARD, TOWN CLERK
230 N TUBB STREET
OAKLAND, FL 34760-0098
KHEARD@OAKLANDFL.GOV
(407) 656-1117, EXT. 2110**

3. Public Records Compliance Indemnification. Contractor agrees to indemnify and hold the Town harmless against any and all claims, damage awards, and causes of action arising from the contractor's failure to comply with the public records disclosure requirements of Section 119.07(1), Florida Statutes, or by contractor's failure to maintain public records that are exempt or confidential and exempt from the public records disclosure requirements, including, but not limited to, any third party claims or awards for attorneys' fees and costs arising therefrom. Contractor authorizes the public agency to seek declaratory, injunctive, or other appropriate relief against Contractor in Orange County Circuit Court on an expedited basis to enforce the requirements of this section.

4. Compliance/Consistency with Section 768.28, Fla. Stat. Any indemnification or agreement to defend or hold harmless by Town specified in the Agreement shall not be construed as a waiver of Town's sovereign immunity, and shall be limited to such indemnification and liability limits consistent with the requirements of Section 768.28, Fla. Stat. and subject to the procedural requirements set forth therein. Any other purported indemnification by Town in the Agreement in derogation hereof shall be void and of no force or effect.

5. Non-appropriation. Town's performance and obligation to pay under this Agreement is contingent upon an appropriation during the Town's annual budget approval process. If funds are not appropriated for a fiscal year, then the Contractor shall be notified as soon as is practical by memorandum from the Town Manager or designee that funds have not been appropriated for continuation of the Agreement, and the Agreement shall expire at the end of the fiscal year for which funding has been appropriated. The termination of the Agreement at fiscal year end shall be without penalty or expense to the Town subject to the Town paying all invoices for services rendered during the period the Agreement was funded by appropriations.

6. E-Verify Compliance. By entering into this Agreement, the Contractor is obligated to comply with the provisions of Section 448.095, Florida Statutes "Employment Eligibility," as amended from time to time. This includes but is not limited to register with and use the E-Verify System to verify the work authorization status of all newly hired employees, and requiring all subcontractors to provide an affidavit to Contractor attesting that the subcontractor does not employ, contract with, or subcontract with, an unauthorized alien. Contractor agrees to maintain a copy of such affidavit for the duration of this Agreement. Failure to comply with this paragraph will result in the termination of this Agreement as provided in Section 448.095, Florida Statutes, as amended and Contractor will not be awarded a public contract for at least one (1) year after the date on which the Agreement was terminated. Contractor will also be liable for any additional

costs to the Town as a result of the termination of this Agreement in accordance with this paragraph. Contractor affirmatively states, under penalty of perjury, that in accordance with Section 448.095, Florida Statutes, Contractor is registered with and uses the E-Verify system to verify the work authorization status of all newly hired employees, that in accordance with such statute, Contractor requires from each of its subcontractors an affidavit stating that the subcontractor does not employ, contract with, or subcontract with an unauthorized alien, and that Contractor is otherwise in compliance with Sections 448.09 and 448.095, Florida Statutes.

7. Compliance/Consistency with Scrutinized Companies Provisions of Florida Statutes. Section 287.135(2)(a), Florida Statutes, prohibits a company from bidding on, submitting a proposal for, or entering into or renewing a contract for goods or services of any amount if, at the time of contracting or renewal, the company is on the Scrutinized Companies that Boycott Israel List, created pursuant to section 215.4725, Florida Statutes, or is engaged in a boycott of Israel. Section 287.135(2)(b), Florida Statutes, further prohibits a company from bidding on, submitting a proposal for, or entering into or renewing a contract for goods or services over one million dollars (\$1,000,000) if, at the time of contracting or renewal, the company is on either the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, both created pursuant to section 215.473, Florida Statutes, or the company is engaged in business operations in Cuba or Syria. Contractor hereby certifies that Contractor is not listed on any of the following: (i) the Scrutinized Companies that Boycott Israel List, (ii) Scrutinized Companies with Activities in Sudan List, or (iii) the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List. Contractor further hereby certifies that Contractor is not engaged in a boycott of Israel or engaged in business operations in Cuba or Syria. Contractor understands that pursuant to section 287.135, Florida Statutes, the submission of a false certification may subject Contractor to civil penalties, attorney's fees, and/or costs. Contractor further understands that any contract with Town for goods or services of any amount may be terminated at the option of Town if Contractor (i) is found to have submitted a false certification, (ii) has been placed on the Scrutinized Companies that Boycott Israel List, or (iii) is engaged in a boycott of Israel. And, in addition to the foregoing, if the amount of the contract is one million dollars (\$1,000,000) or more, the contract may be terminated at the option of Town if the company is found to have submitted a false certification, has been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or has been engaged in business operations in Cuba or Syria.

8. Disclosure Requirements for "Foreign Countries of Concern". CONTRACTOR shall comply with the disclosure requirements set forth in section 286.101 (3) (a), F.S., which requires "Any entity that applies to a state agency or political subdivision for a grant or proposes having a contract value of \$100,000 or more shall disclose to the state agency or political subdivision any current or prior interest of, any contract with, or any grant or gift received from a "foreign country of concern" if such interest, contract, grant or gift received from a "foreign country of concern" if such interest, contract, grant or gift has a value of \$50,000 or more and such interest existed at any time or such contract, grant or gift was received or in force at any time during the previous five (5) years. Such disclosure shall contain the name and mailing address of the disclosing entity, the amount of the gift or the value of the interest disclosed, the applicable "foreign country of concern" and, if applicable the date of termination of the contract or interest, the date of receipt of the grant or gift and the name of the agent or controlled entity that is the

source or interest holder. Within one (1) year before applying for any grant or proposing any contract, such entity must provide a copy of such disclosure to the Department of Financial Services”. Pursuant to section 286.101(7), F.S.: “In addition to any fine assessed under [section 286.101(7)(a), F.S.], a final order determining a third or subsequent violation by an entity other than a state agency or political subdivision shall automatically disqualify the entity from eligibility for any grant or contract funded by a state agency or any political subdivision until such ineligibility is lifted by the Administration Commission for good cause.”

9. Venue and Jurisdiction. Notwithstanding any of other provision to the contrary, this Agreement and the parties’ actions under this Agreement shall be governed by and construed under the laws of the state of Florida, without reference to conflict of law principles. As a material condition of this Agreement, each Party hereby irrevocably and unconditionally: i) consents to submit and does submit to the jurisdiction of the Circuit Court in and for Orange County, Florida for any actions, suits or proceedings arising out of or relating to this Agreement.

10. Attorneys’ Fees and Costs. Notwithstanding any of other provision to the contrary, if litigation ensues regarding this Agreement, each party hereto shall bear its own attorneys’ fee and costs.

11. Public Entities Crime or Convicted Vendor List. Contractor agrees and assumes a continuous duty to disclose to the Town if the Contractor or any of its affiliates as defined by Section 287.133(1)(a), Florida Statutes are placed on the Convicted Vendor List or the Antitrust Violator Vendor List maintained by the Florida Department of Management Services.

12. Data Management; Notice of Breach. Contractor shall cooperate with the Town and provide timely incident reporting, response activities/fact gathering, public and agency notification, severity level assessment, after-action reports, etc., which the Town must report in accordance with Sections 282.3185(5) & (6), Florida Statutes in the event of a data breach.

13. Environmental and Social Government and Corporate Activism. The Town has not given preference or requested documentation from the Contractor based on Contractor’s social, political or ideological interest. Contractor agrees to similarly not request documentation or give preference to any subcontractor based on the subcontractor’s social, political or ideological interests.

14. Taxes. The Town shall not be liable for any taxes and assessments imposed by a federal, state or local governmental agency to the extent that the Town is exempt from same by Florida law, including but not limited to any sales or use tax.

15. No coercion for labor or services. The Contractor swears under penalty of perjury that the Contractor does not use coercion for labor or services as defined as follows:

“Coercion” means:

1. Using or threatening to use physical force against any person;
2. Restraining, isolating, or confining or threatening to restrain, isolate, or confine any person without lawful authority and against her or his will;

3. Using lending or other credit methods to establish a debt by any person when labor or services are pledged as a security for the debt, if the value of the labor or services as reasonably assessed is not applied toward the liquidation of the debt, the length and nature of the labor or services are not respectively limited and defined;
4. Destroying, concealing, removing, confiscating, withholding, or possessing any actual or purported passport, visa, or other immigration document, or any other actual or purported government identification document, of any person;
5. Causing or threatening to cause financial harm to any person;
6. Enticing or luring any person by fraud or deceit; or
7. Providing a controlled substance as outlined in Schedule I or Schedule II of Sec. 893.03, Fla. Stat. to any person for the purpose of exploitation of that person.

16. Force Majeure. The Town reserves the right to suspend, modify or terminate this contract in the event of an act of god or act of man beyond the control of the parties, including but not limited to a hurricane, tropical storm, tornado, or other destructive weather event, flooding, pandemic, plague, war, armed conflict, domestic or foreign terrorism, riot, labor condition, state or federal governmental action, and catastrophic Internet disturbance, making performance inadvisable, economically impracticable, illegal, or impossible.

17. Conflicts. By entering into this agreement, the Contractor represents that it currently is not providing professional services to any third party person or entity on any project or development for which project or development approval is currently pending or proposed or for which an application is being prepared for submittal to the Town of Oakland for review or approval and further agrees that during the term of this agreement, the Contractor will not provide professional services to any third party person or entity as to any project or development for which development or project approval is pending or proposed or for which an application is being prepared for submittal to the Town of Oakland for review or approval.

18. Breach of Agreement for Goods or Services Related to Emergency Response for Natural Disaster Pursuant to Section 252.505, Florida Statutes. Pursuant to Sec. 252.505, Fla. Stat., if vendor breaches this agreement during an emergency recovery period (1-year period beginning upon Governor's initial declaration of a natural emergency) Contractor shall pay a \$5,000 penalty and damages, which may be either actual and consequential damages or liquidated damages in addition to any other consequential damages or liquidated damages that may otherwise be due under the terms of the agreement.

16. Additional Terms. Notwithstanding any of other provision to the contrary, the parties agree as follows:

- A. None.

IN WITNESS WHEREOF, the parties hereto have executed and delivered this instrument on the days and year indicated below and the signatories below to bind the parties set forth herein.

Under penalties of perjury, and pursuant to Sec. 92.525, Fla. Stat., Contractor declares that Contractor has read the foregoing Section 15 above and that the facts stated in it are true.

Contractor:

Print Name: _____

Title: _____

Company: PAQCO, INC.

ATTEST:

Town of Oakland

Kathy Heard, Town Clerk

Shane Taylor, Mayor

APPROVED AS TO FORM

Town Attorney



**STAFF MEMO
ITEM 5a**

MEETING DATE: March 24, 2026
TO: Town Commission
FROM: Kathy Heard, Town Clerk
RE: Election of Vice Mayor

BACKGROUND:

Per the town’s Charter, Article II, Section 2.2 (b), Vice Mayor – “During the absence or incapacity of the Mayor, the Vice Mayor shall have all the powers, authority, duties and responsibilities of the Mayor. At the first Commission meeting after each regular Town Election, or in any calendar year in which there is no regular Town Election, at the second Commission meeting in the month of March, the Commission shall elect one (1) of its members as Vice Mayor.

RECOMMENDATIONS:

Staff recommends the Mayor and Town Commissioners elect a vice mayor for a term of one (1) year 2026-2027.

FINANCIAL IMPACTS:

None.

ATTACHMENTS:

None.



**STAFF MEMO
ITEM 5b**

MEETING DATE: March 24, 2026
TO: Town Commission
FROM: Kathy Heard, Town Clerk
RE: Approval of Commission and Staff Liaisons to Various Boards

BACKGROUND:
 Starting this year the Commission will review the Liaison Appointments to various boards and make changes, if needed. In 2025 the following Commissioners and Staff held seats on the following boards:

BOARD	CURRENT REPRESENTATIVE	FREQUENCY
MetroPlan Orlando Municipal Advisory Committee (MAC) *	<i>(Previously held by Sal Ramos)</i>	First Thursday of the Month at 9:30 am
W.O. Chamber of Commerce *	Mayor Taylor	Once a Month & Events
Oakland Nature Preserve (ONP) *	Town Manager Hui	As Required
Principal Advisory Council (PAC) **	Vice Mayor Satterfield	As Required
Florida League of Cities (FLC) ***	Commissioner McMullen	As Required

* Required by Organization
 ** Required by Code or Bylaws
 *** Not required by Code or Bylaws

RECOMMENDATIONS:
 Staff recommends the Mayor and Town Commissioners make appointments to the above-listed boards.

FINANCIAL IMPACTS:
 None.

ATTACHMENTS:
 None.



ITEM 7
Elise Hui, Town Manager
Manager and Staff Reports

MEETING DATE: March 24, 2026
TO: Town Commission
FROM: Elise Hui, Town Manager
RE: Town Manager and Staff Reports

Principal Dwyer

Grade Level Updates

Kinder - During Quarter 3, our kindergarten students explored many exciting topics across subjects. In social studies, they learned about maps, the importance of knowing their home address and phone number, and explored important U.S. symbols and presidents while beginning to understand basic history concepts. In science, students studied plants and their parts and even created their own lima bean greenhouses to observe how plants grow. In reading, they learned about animals in winter and explored stories and discussions related to Black History. Throughout the quarter, students also practiced recognizing and reading words with digraphs, strengthening their early reading skills.

1st – During Quarter 3, first grade students began exciting animal research projects. Each class explored a different habitat, and students selected an animal within that habitat to study in depth. Through this project, students practiced research skills, informational writing, and opinion writing. As part of their Earth Day connection, students are writing about the harmful effects of littering and how we can help protect animal habitats. The project will also include a creative artistic component completed at home, which students will proudly present at Curriculum Night in Quarter 4.

Students are also working hard on their FAST benchmark assessments, and we are celebrating their growth in the sweetest way possible. As students show progress on their reading practice tests, they earn toppings for a special end-of-year ice cream sundae celebration. The more growth we make, the bigger and sweeter our sundaes will be! Looking ahead to Quarter 4, students will continue building their research projects and get ready to share their learning with families at Curriculum Night. We are excited to celebrate all the amazing growth our first graders have made and finish the year strong!

2nd – Our third quarter was full of exciting learning and events! We kicked off the new year together and jumped right into new adventures. As a class, we read *Flat Stanley* and enjoyed following his travels and problem-solving along the way. Students also showed amazing school spirit during our Boosterthon fundraiser, working together to support our school community. In math, we became Measurement Masters, practicing how to

measure length and compare different units. Looking Ahead to Quarter 4 - We have many exciting events coming up! Students are looking forward to our Wild Florida Field Trip, where we will explore Florida wildlife and ecosystems. We will also host Curriculum Night, giving families a chance to see what students have been learning in class and showcase our Wax Museum, where they will research and present as historical figures. We are excited for a fun and engaging final quarter of the school year!

3rd – During the third quarter, students continued to build their skills across all subject areas. In Math, students completed a unit on fractions, developing their understanding of equivalent fractions, comparing fractions, and representing fractions in multiple ways. In Reading, students analyzed poetry with a focus on identifying figurative language and read informational texts to identify text features and text structures. Students also read the novel *Matilda*, engaging in discussions and activities that strengthened comprehension and critical thinking. In Science, students explored plant classification and different energy sources. In Social Studies, students learned about primary and secondary sources and how they are used to understand history. Students also recognized Black History Month by learning about influential figures such as Harriet Tubman and Jackie Robinson. In Writing, students completed an animal research project that allowed them to practice researching, organizing information, and presenting their findings through informational writing.

As we move into the fourth quarter, students will begin a unit in Math focused on measurement and elapsed time while also reviewing previously taught standards in preparation for the FAST assessment. In Reading, instruction will focus on reviewing and reinforcing key standards to ensure students are prepared for the upcoming state assessment. Across all subjects, the goal will be to continue strengthening foundational skills while providing opportunities for students to apply their learning in meaningful ways as the school year concludes.

4th – In fourth grade we have had an exciting third quarter. In math we have worked with fractions, learning how to add, subtract and multiply fractions with whole numbers. In ELA we focused on poetry. Last Friday we had our annual Poetry Slam. It was groovy man! Everyone shared a poem that they authored.

Next quarter is setting up to be thrilling. After spring break, we turn our focus to the Florida Everglades. Plans are in process to work together. ELA, Social Studies, Math and Science will evaluate the Everglades' ecosystem, research native and non-native species, and find out what goes into a python hunt. We will use data about python captures as the backdrop to our data unit in math. We will ultimately create displays for curriculum night to share with our parents.

5th – 5th grade is wrapping up Quarter 3 and excitedly looking forward to Quarter 4 and our Universal Field Trip. Q3 ended with their Science PMA 3, and we are so proud of their effort. The students have been spending time doing research and putting together their amazing projects for Curriculum Night April 8th. These projects showcase their hard work and creativity and are one of our favorite annual projects. Graduation planning is in full swing as we get ready for our Eagles to leave the nest.

Art – In Art students have been learning about different artists and art techniques. Kindergarten and 1st grade are learning art techniques that align with the 7 elements of art, which is the basics of all creative work. They are doing small projects that when all put together, will make a technique journal for them to keep. In 2nd grade, students learned about Bob Ross and his landscape paintings. Painting styles, techniques, and design were all studied, and they then created their own landscape painting inspired by the artist. The students will be displaying their paintings for the OACS curriculum night. The upper-level grades are learning about artists that show different views of the world through their style and techniques. The students are trying out the artists' styles through their own self-portraits and learning to express themselves in different ways.

Learning Lab - In the Learning Lab, students are developing their computational thinking and creative problem-solving skills through a variety of engaging centers. At the computational skills center, students practice logical thinking, sequencing, and problem solving through structured challenges. In the school T-shirt design center, students apply creativity and design thinking to create original shirt designs that represent school pride. The bedroom design center encourages students to use planning, measurement, and spatial reasoning as they design their ideal bedroom layouts. Students are given choices between centers, allowing them to explore their interests while building important skills. We are also introducing digital Breakout EDU games, where students work collaboratively to solve puzzles and unlock clues using critical thinking, teamwork, and digital tools. These activities help students strengthen both their computational and creative skills in a fun, hands-on learning environment.

STEM – For the final quarter in STEM, the younger grades will focus on nature walks and observing the changes on campus from winter to spring. Students previously used iPads to photograph plants during the winter, and we will revisit those same areas to compare, document, and discuss seasonal differences. First grade team and I will also collaborate to create three-dimensional models for their Curriculum Night project. In the upper grades, students will spend more time coding using our Sphero BOLT robots and building their skills through activities on Learning.com. Fifth graders will complete some of the projects they voted on at the beginning of the year, such as making slime, building prosthetic legs, or creating elephant toothpaste. Looking forward to a fun way to wrap up their STEM experience at OACS!

Media – During Quarter 3 in the Media Special, classes spent time reviewing library organization, building confidence with navigating the collection, and reinforcing responsible library citizenship. Students also practiced identifying different types of texts and using the media center independently and effectively. In Quarter 4, our focus will shift to developing students' organization and alphabetizing skills. Students will learn how books are arranged on library shelves and how alphabetical order helps them locate materials efficiently. To make this learning active and engaging, we will be using a shelf-organization scavenger hunt, giving students the opportunity to practice sequencing, shelving, and finding books in real-world scenarios within the media center.

PE - In Quarter 3 we focused on kickball and all the skills involved. We started off the week practicing pitching, so rolling a kickball softly to a partner and then worked on kicking with the inside of our feet to avoid toe injuries. The next day we leveled up to pitching,

running the bases, and learning what fouls and outs are. On our next day of class we did a practice/learning game where we played a game of kickball but with me guiding them with instruction the whole time. Now that we have covered all the rules of the game, we did a real scrimmage game.

Living Well (Health) - At the end of 3rd quarter and continuing into 4th quarter of Living Well students are learning about brain health, perseverance, and integrity. Lessons on brain health help students understand how sleep, healthy food, exercise, and positive thinking support learning and focus. They practiced perseverance by continuing to try even when learning tasks were challenging. We tied perseverance into our brain health lesson by doing an assortment of brainercise challenges. Students will also learn about integrity by discussing the importance of honesty, responsibility, and doing the right thing even when no one is watching. Together, these lessons will help students build strong habits for learning, decision-making, and personal growth.

Important Dates:

March 13-20th Spring Break

April 3 – ½ Day (noon release)

April 8 – Curriculum Night 5-6:30 p.m.

April 24 – School Holiday

May 4 – 15 FAST Testing

May 25 – Memorial Day Holiday

May 26-27 – ½ Day (noon release)

May 27 – 5th Grade Fly Away Parade 9:30 a.m.

May 28-29 – Teacher Post Planning

Police Chief Esan

Please see attached reports from February 2026.

Human Resources Manager Woosypiti

Please see attached March 2026 Employee Anniversary Report.

Community Outreach Manager Dattolo

Please see attached the Arts and Heritage Center 2025 Annual Report, the February Monthly Report and upcoming event flyers.

Oakland Nature Preserve Managing Director O'Brien

Pours at the Preserve was a lovely evening. Thank you to our volunteers, supporters, sponsors, and attendees for a great night supporting conservation and environmental education.

Firefly season has begun. The Preserve will stay open until 9pm on the dates that are on the attached flyer.

We are in the window of time for our next prescribed burn. This year's burn will occur on the Red Trail which borders Trailside Station and Hull Island as well as a few homeowners on Simeon Road. We will inform the Town and the neighborhoods as soon as a date is set. If you have any questions regarding prescribed burns, please reach out to the ONP office at 407-905-0054.

Town Clerk Heard

The Town saw a solid voter turnout this election cycle. Of the 3,629 registered voters, 542 ballots were cast, representing an approximate 15% voter turnout. Please find the Official Election Results attached within the agenda packet.

The Town is seeking volunteers to serve as alternates on the ARB and P&Z Boards. Applications can be found on the Town's website.

Town Manager Hui

February 26 – Mayor Taylor, Ashly, and I attended the West Orange Chamber Business After Hours at Computer Business Solutions to celebrate this Oakland business' 30th Anniversary. This was a unique event because it was also held in conjunction with the South Lake Chamber.

March 2 – I attended the Orange County Board of Commissioners Special Meeting on Infrastructure Surtax. As you are all probably aware, the Orange County Board of Commissioners decided against placing the infrastructure surtax on the 2026 ballot.

March 3 – I attended the Appearance Review Board meeting.

March 4 – Mayor Taylor and I attended the quarterly Mayors and Managers lunch at the West Orange Chamber.

March 4 – I attended an ONP Executive meeting.

March 5 – Mike Parker and I attended the John's Lake Outfall Canal meeting.

March 7 – I volunteered at Pours at the Preserve which had great attendance and everyone seemed to have a really good time.

March 9 – I attended an ONP Board meeting.

March 10 – Mayor Taylor, Vice Mayor Satterfield, Kathy, and I attended the Canvassing Board Meeting in Orlando.

March 12 – Mayor Taylor and I went over to meet the new Presbyterian Church Pastor, Danny Demoraes.

March 12 – I attended an ONP Executive meeting.

March 13 - Mayor Taylor, Kathy, and I attended the Canvassing Board Meeting in Orlando to certify the election results.

March 19 – Commissioner Keller, Commissioner McMullen, Gaby, Ashly, and I attended the Tri-County General Membership Meeting at the Orlando FLC office.

Please visit www.Oaklandfl.gov (Town News) for the latest news about the Town.



*Darron Esan
Chief of Police*

March 12, 2026

TO: Ms. Elise Hui
Oakland Town Manager

FROM: Darron Esan
Chief of Police

SUBJECT: February 2026 Police & Code Enforcement Activity Report

During the month of February, Code Enforcement opened a total of four (4) new cases with one (1) remaining open and three (3) coming into compliance with Town Code requirements. One case from previous months remains open awaiting for compliance. A total of 14 snipe signs were picked up from miscellaneous areas around the Town as well.

The police department completed a total of nine (9) criminal reports, four (4) arrest reports, three (3) miscellaneous reports, one (1) Information report, and three (3) criminal traffic citations. There were ten (10) traffic crashes with none (0) complaining of injuries. A total of one hundred nineteen (119) traffic stops were completed with twenty-nine (29) citations and ninety (90) verbal warnings issued.

The camera project for the Town has been moving forward. The school and PD are complete with Town Hall and the Meeting Hall scheduled to begin the week of March 16, 2026. We have encountered minor bandwidth issues with the first two sites, and we have been working with CJS, iVenture, and Spectrum to remedy these problems as quickly as possible.

Ofc. Almodovar has been offered a full-time position with the Orlando Police Department and is scheduled to begin in June. Additionally, another member of the agency is processing with Florida Highway Patrol and may be resigning from Oakland in the near future. We have been working extremely hard to process applicants in hopes to have the full-time positions filled in an effort to remain at a staffing level which does not compromise officer safety for those working their shift.

The LEOSight (formerly Live Earth) program has been activated and all resources are being pulled in to the platform. Several officers were provided training for this asset on March 11, 2026, and should be deploying this resource immediately. Any member of the Commission or Town Staff who would like to see this product and its functionality is welcome to come to the police department for a demonstration. This platform has enabled officers to access all data and electronic resources in one platform (CAD system, live mapping, GPS data, Town camera feeds, license plate readers, etc...).

540 E. Oakland Avenue • P.O. Box 521 • Oakland, FL 34760
phone: 407-656-9797 • www.oaklandpd.com • fax: 407-656-9515

We are expecting to take delivery of a new vehicle which was purchased to replace a patrol vehicle after being involved in a crash. The new vehicle will display a new decal pattern which will eventually be on all patrol vehicles as older vehicles are replaced. We will not put the new decals on the old vehicles for cost reasons, but as vehicles are replaced, they will have the new decal scheme. A rendering of the new decal scheme is attached to this memorandum.

If you have any questions regarding the above information, please feel free to contact me. Please see the attachments in regard to the Code Enforcement and monthly crime reports.

Thank you,

Darron Esan

Chief of Police

Oakland Police Department

321-624-2878

540 E. Oakland Avenue • P.O. Box 521 • Oakland, FL 34760
phone: 407-656-9797 • www.oaklandpd.com • fax: 407-656-9515

EXPLORER jpg.jpg





*Darron Esan
Chief of Police*

Oakland Police Department
Code Enforcement Division

**Below please find a list of all the code enforcement incidents
(location and violation)**

New February Cases

- 1. 507 Postell Ave. - 30-25 Nuisances Property Clean Up**
The property owner was sent a violation letter on 2/12/2026.
They have till 2/26/2026 to comply.
The property was checked on 2/26/2026 and is in compliance.

- 2. 16405 Colonial Dr. - 46-1 Parking on Private Property**
The Air Stream trailer was parked on the property on 2/10/2026.
The property is zoned commercial. Trailers are not permitted.
The property was checked on 3/2/2026, and the trailer was moved.

- 3. 17987 State Road 438 - 30-25 Nuisances Property Clean Up**
46-1 Parking on Private Property
The property has until 3/3/2026 to comply.

- 4. 17211 W. Colonial Drive – Trespass Check**
Trespass check of the location on 2/24/2026.
The owner of the property contacted Code Enforcement and asked if we could check the property for a Homeless Encampment.
The property was clear.

Complied Cases

1. FOOD TRUCK 7/11 STORE 17100 COLONIAL - Vape signs and an illegal power hookup for the food truck.

On 1/29/2026, the manager was given a letter of violation regarding the location. Wilden and Wade Trim were informed that the business had no permits and had an illegal power hookup.

The property was inspected on 2/3/2026, and to comply, the signs were removed, and the power was disconnected.

On 2/19/2026, The Food Truck (Nadia Food Truck) Paid for the Business Tax Receipt from the Town of Oakland.

2. JOHNS LAKE MOBILE PARK - 42-32 Clearing lot.

A courtesy notice was mailed to the location on 9/2/2025. Contacted the property manager about the tall grass and garbage on the property.

On 9/7/2025, the property was inspected and found in compliance.

On 9/7/2025, I contacted the Florida Department of Health about complaints of no Hot Water on the property.

The contact from the Department of Health (AMBER) stated they will inspect the location for violations.

This property is still in compliance as of 11/30/2025.

The property was inspected on 1/8/2026 for a sewage complaint. No evidence could be found at the location on 1/8/2026. I will continue to monitor this location.

This property was checked on 2/26/2026 for trash and lawn issues.

The property is in compliance.

3. 15949 W/Colonial Tractor Supply – Food Truck

Food Truck at this location (Birra Taco Truck)

This business received its Business Tax Receipt on 2/19/2026 from the Town of Oakland.

4. CITGO: Remington Road Complaint

A resident complained that he observed signs on the property, and a man was selling produce on the property.

On 10/30/2025, I checked the location for the man selling produce.

I observed the individual and asked for his Town of Oakland and Orange County Business Tax Receipt. He stated he did not have them. He was given directions that he would have to shut down and obtain his permits before he could reopen.

The owner obtained the proper permits from the Town of Oakland and Orange County on 12/12/2025.

I will continue to monitor this location for the Vape Signs And Any Other Illegal Sign.

Ongoing Cases

1. 125 Starr St. - SEC.42-32 Lot clean up, Tree Down on the property

Code Violation letter was sent on 10/30/2025. The owner of the property was given an extension until 1/3/2026. The property was inspected on 1/4/2026 and found to be close to complying. I told the homeowner that we are willing to collaborate with her if progress is made.

This case is open.

Second Letter Was Sent On 2/13/2026 For A Second Violation - 46-1 Parking on private property

The property will be re-inspected on 3/3/2026.

FEBRUARY - Snipe sign removal: 14 Signs

DAILY ACTIVITY SHEET

Feb-26	<u>Almodovar</u>	<u>Crews</u>	<u>Dozier</u>	<u>Edwards</u>	<u>Fernandez</u>	<u>Fisher</u>	<u>Gau</u>	<u>D. Hall</u>	<u>N. Hall</u>	<u>Hayes</u>	<u>Ricks</u>	<u>Rojas</u>	FT Total
<u>Calls and Activity</u>													
Event Calls	130	46	156	209	100	145	139	230	80	148	73	152	1608
NTA's	0	0	0	0	0	0	0	0	0	0	0	0	0
FIR's	0	0	0	0	0	0	0	0	0	0	0	0	0
Incident Reports	3	0	1	3	2	2	1	2	1	0	0	1	16
Crash Reports	0	1	1	3	0	1	0	1	0	3	0	0	10
Foot Patrol	5	3	13	38	0	14	0	17	4	11	33	2	140
Area Checks	23	0	52	86	43	64	49	129	47	69	13	81	656
Business Checks	5	0	20	20	4	21	20	26	10	19	8	12	165
Vacation House Checks	2	0	7	4	0	1	0	1	0	0	0	5	20
Special Detail/K9 Event	0	0	0	0	0	0	0	0	0	0	0	0	0
<u>Traffic Enforcement</u>													
Traffic Stops	15	3	18	4	20	4	20	3	5	5	0	19	116
Moving/Non-Moving Citations	5	0	1	2	6	1	5	0	1	1	0	4	26
Written/Verbal Warnings	11	3	17	2	14	4	15	3	3	4	0	14	90
Criminal Citation	0	0	0	0	1	0	0	0	1	0	0	1	3
<u>Arrests</u>													
Felony	0	0	0	1	0	0	0	0	0	0	0	0	1
Misdemeanor	0	0	1	1	0	1	0	0	0	0	0	0	3

* Event Calls Do Not Include Self Initiated Calls and Traffic Stops

* Moving/Non-Moving Citations Do Not Include Criminal Citation

Feb-26	<u>Horne</u>	<u>Open</u>	<u>Open</u>	<u>Open</u>	<u>Open</u>	PT Total
<u>Calls and Activity</u>						
Event Calls	2	0	0	0	0	2
NTA's	0	0	0	0	0	0
FIR's	0	0	0	0	0	0
Incident Reports	0	0	0	0	0	0
Crash Reports	0	0	0	0	0	0
Foot Patrol	0	0	0	0	0	0
Area Checks	1	0	0	0	0	1
Business Checks	0	0	0	0	0	0
Vacation House Checks	0	0	0	0	0	0
Special Detail/K9 Event	0	0	0	0	0	0
<u>Traffic Enforcement</u>						
Traffic Stops	0	0	0	0	0	0
Moving/Non-Moving Citations	0	0	0	0	0	0
Written/Verbal Warnings	0	0	0	0	0	0
Criminal Citations	0	0	0	0	0	0
<u>Arrests</u>						
Felony	0	0	0	0	0	0
Misdemeanor	0	0	0	0	0	0

* Event Calls Do Not Include Self Initiated Calls and Traffic Stops

* Moving/Non-Moving Citations Do Not Include Criminal Citation

Feb-26	Castro	Edmondso	Lake	Total	Total
<u>Calls and Activity</u>					
Event Calls	11	0	28	39	1649
NTA's	0	0	0	0	0
FIR's	0	0	0	0	0
Incident Reports	0	0	1	1	17
Crash Reports	0	0	0	0	10
Foot Patrol	0	0	0	0	140
Area Checks	0	0	2	2	659
Business Checks	0	0	0	0	165
Vacation House Checks	0	0	0	0	20
Special Detail/K9 Event	0	0	0	0	0
<u>Traffic Enforcement</u>					
Traffic Stops	0	0	0	0	116
Moving/Non-Moving Citations	0	0	0	0	26
Written/Verbal Warnings	0	0	0	0	90
Criminal Citations	0	0	0	0	3
<u>Arrests</u>					
Felony	0	0	0	0	1
Misdemeanor	0	0	0	0	3

* Event Calls Do Not Include Self Initiated Calls and Traffic Stops

* Moving/Non-Moving Citations Do Not Include Criminal Citation

OAKLAND POLICE ACTIVITY REPORT		
February-26		
Criminal Reports		9
Arrest Reports		4
Miscellaneous Reports - Non Criminal		3
Information Reports		1
Criminal Traffic Citations		3
Totals		20
Offenses		
	Reports	Arrests
Murder and Manslaughter/Attempted	0	0
Sex Offenses	0	0
Robbery	0	0
Aggravated Assault/Stalking	1	0
Burglary Breaking & Entering - Residential	0	0
Burglary Breaking & Entering - Vehicle	1	0
Burglary Breaking & Entering - Commercial	0	0
Shoplifting	0	0
Grand Theft (\$750 & Above)	2	0
Petit Theft (\$749.99 and Below)	0	0
Motor Vehicle Theft	1	0
Kidnap/Abduction	0	0
Arson	0	0
Simple Assault	0	3
Stalking	0	0
Drugs/Equipment	1	0
Fraud	0	0
Stolen Property	0	0
DUI	0	1
Destruction/Damage/Vandalism	1	0
Weapons Violations	0	0
Miscellaneous - Criminal	2	0
Miscellaneous - Non Criminal	3	0
Informational	1	0
Traffic Offenses	0	0
Warrant/Writ/VOP/Contempt of Court	0	0
Totals	13	4
Citations Issued		
Driver License Violations		11
Registration Violations		5
Tag Violations		0
Fail to Obey Traffic Control Device		4
Seatbelt Violations		0
Ran Redlight		1
Child Restraint		0
Stop Sign		1
Insurance		3
Faulty Equipment		0
Unlawful Speeding		0
Careless Driving		0
Other Misc. Violations		4
Totals		29
Warnings Issued		90

Traffic Crashes	
Fatality	0
Injuries	0
Without Injuries	10
Total Crashes	10

Town of Oakland

March 1, 2026

To: Town of Oakland Commissioners

From: Ashly Woosypiti, Manager, Human Resources & Payroll

Re: Employment Anniversaries for March

The Town of Oakland truly values our employees' contributions to the community and residents. We sincerely appreciate you and thank you for all the work you do.

We would like to recognize the following employee anniversaries for the month of March:

Name	Position	Years of Service
Reilly Carroll	Public Works - Maintenance Technician	2
Justin Gau	Police Department - Sergeant	3
Carrie Sikes	Oakland Avenue Charter School - Fifth Grade Teacher	5

| 2025 |

HEALTHY WEST ORANGE
ARTS AND HERITAGE CENTER
AT THE TOWN OF OAKLAND 

ANNUAL REPORT



AT A GLANCE

The Healthy West Orange Arts and Heritage Center remains dedicated to celebrating and preserving Oakland’s rich cultural identity while advancing Healthy West Orange’s vision for a vibrant, health-inspired community. Through engaging visual art exhibits and classes, meaningful historical preservation, live music experiences, and wellness-oriented programs, the Center continues to serve as a dynamic hub of connection for residents of West Orange County and visitors from across the nation.

In 2025, the Center welcomed well over 16,000 visitors. This year brought a notable rise in first-time guests, many of whom discovered Oakland’s small-town charm through the Center’s exhibits, programs, and events. Their experiences reflected the strong sense of community that defines the Center and continues to inspire those who walk through its doors.

The Town of Oakland Farmers Market, now in its third year, continues to grow with even more vendors, live music, and creative activities for children. Each market day brings a true sense of community to our Town.

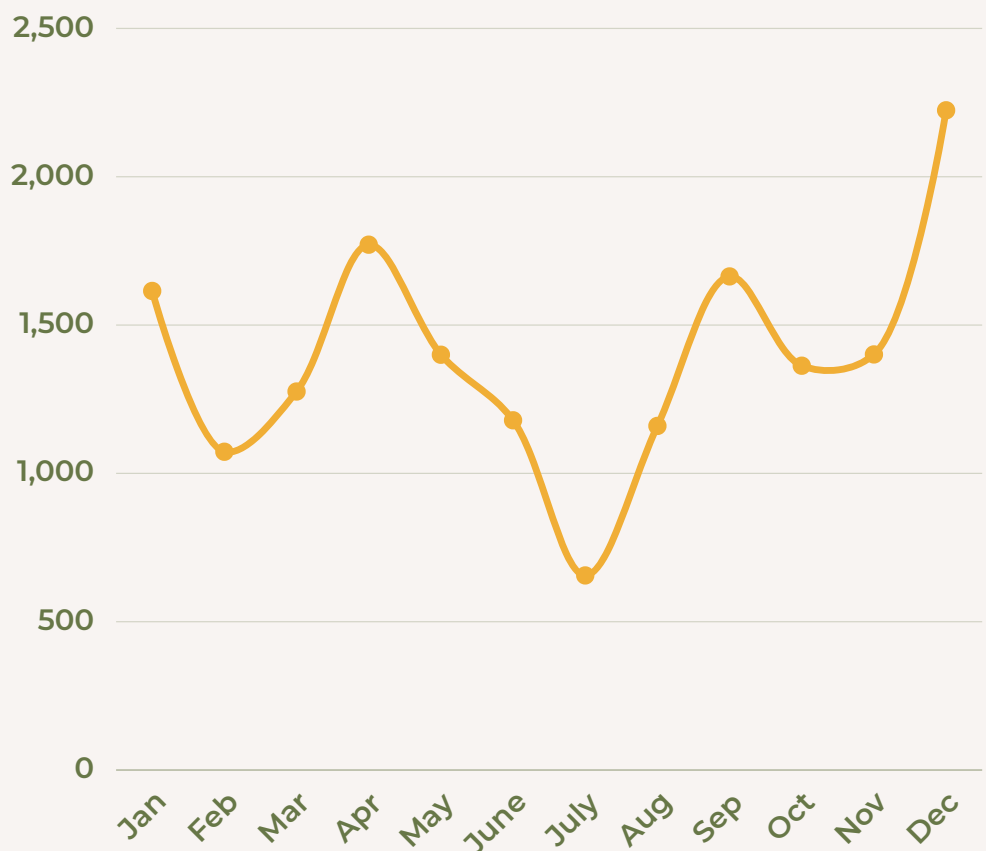
The Center featured over 300 works of art across five themed exhibitions in 2025. These showcases not only highlighted exceptional local talent but also served as catalysts for community engagement, dialogue, and learning.

In 2025, the Arts & Heritage Center saw a meaningful rise in submissions from young artists exhibiting for the first time. It has been inspiring to play a small role in nurturing their creative artistic journeys—providing validation, encouragement, and a welcoming space where they feel seen, valued, and motivated to pursue their passions.



BY THE NUMBERS

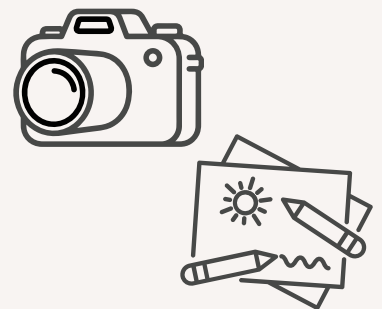
CENTER VISITORS PER MONTH



300+
ARTISTS'
WORKS ON
SHOW



5
EXHIBITS



*Artists ranging in age from 6 - 90 years old

HEALTH AND WELLNESS

YOGA ON THE PORCH CELEBRATED ITS 3RD ANNIVERSARY WITH A SPECIAL BIRTHDAY-THEMED EVENT, JOINED BY LOCAL VENDORS NONNY LOVES PAPER, CLEAN B, AND LALA LINKS. PARTICIPANTS ENJOYED HEALTHY TREATS AFTER A FUN AND VIBRANT SESSION. YOGA ON THE PORCH ATTENDEES GOT TO SPEND MORE TIME GETTING TO KNOW ONE ANOTHER AND MAKING NEW FRIENDS.



EVENTS & PROGRAMS

January

- On Jan. 25, 2025, the Town of Oakland once again partnered with Healthy West Orange to host Westly's Annual 5k Event. The race started at the Center and ended at the Oakland Heritage Day Festival in the the Fresh Start Zone in Speer Park, where Carrot Champions offered fitness activities, kids games, and encouraging healthy habits. Even though it was a sunny but cold morning, over 600 participants bundled up for the 5k and the Festival had approximately 3,500 attendees.
- The Arts & Heritage Center celebrated the opening of its newest duo exhibit titled "Joe Warren & David Minichiello: Our Disney Journey & Beyond". This most popular exhibit brought in a total of nearly 5200 guests over the four month span of the exhibit!

February

- The Center hosted "Meet Your Mayor", giving Oakland residents a chance to hear town updates, ask questions, and share suggestions. The event welcomed 17 residents, each able to engage with the mayor in meaningful one-on-one conversations.
- The Center continues to serve as a distinguished setting for hosting dignitaries. In February, Congressman Daniel Webster and his team visited for a meeting with Mayor Shane Taylor and Town Manager Elise Hui. Following their discussion, they toured the Center and viewed the exhibit currently on display.
- On February 20, the Center hosted a special event "Beyond the Canvas: Conversations With Joe Warren & David Minichiello". Joe and David are two retired Disney Imagineers who shared their 25-year Disney journey, as well as discussed their local plein air paintings and personal paintings on display. It was a fascinating event!

March

- On March 18, Joe Warren and David Minichiello hosted a reunion for former Disney Imagineers, who all came to see the duo's exhibit and reconnect with one another. A total of 28 former Imagineers attended this unique reunion.

April

- The Fit4Mom Mom Walk continued to meet every second Thursday during the Oakland Farmers Market and saw remarkable growth this spring, becoming an important part of the Market experience. The group's largest gathering began at the Arts & Heritage Center for a walk along the West Orange Trail, followed by Story Time on the Porch with the Orange County Library System. Participants then explored the current exhibit before heading to the Market to shop local vendors.

May

- The Center was proud to once again partner with Shannon Till State Farm for the Town's "2nd Annual Car Stroll"—an event that brought nearly 100 impressive vehicles to the West Orange Trail. The community turnout and enthusiasm made this year's stroll especially vibrant. Mayor Shane Taylor and Shannon Till selected the standout entries and proudly presented trophies to the top cars, adding a fun and festive highlight to the day.
- The Center also celebrated the opening of "Life in the Pet Lane" exhibit on the same day as the Car Stroll, which brought over 300 visitors who enjoyed this fun and fascinating exhibit.

June

- The Oakland Farmers Market launched a lively summer series with themed June events that drew strong community participation. Highlights included a festive Bike Parade along the West Orange Trail, with safety tips, entertainment, and sensory play, as well as a pet-friendly "Pawsome Day" featuring free treats for families and their dogs. These engaging activities added energy and excitement to the Market while supporting local vendors and fostering community engagement.
- On June 26 the Center partnered with the Audubon Center for Birds of Prey and renowned wildlife photographer Wei-Shen Chin to host "Saving Oakland's Eaglets: A Community Effort". This amazing story of how the community came together with the Audubon Center for Birds of Prey to rescue the eaglets brought awareness and truly inspired and educated the attendees.

EVENTS & PROGRAMS

July

- July's extreme heat resulted in lighter trail activity and lower visitor numbers. With this quieter period, the Community Outreach team welcomed Megan Montgomery to a full-time role and used the time to focus on developing the 2026 programming calendar.

August

- August placed a renewed emphasis on Health & Wellness as the Center expanded its Yoga on the Porch offerings. These additional classes supported families transitioning back into school routines while advancing the Center's ongoing commitment to promoting active, healthy living for the Oakland community.
- The Arts & Heritage Center significantly expanded its artist database through the Call for Art for the upcoming exhibit Raíces y Recuerdos: Roots & Memories, welcoming many new artists into the Center's creative community.

September

- On September 12, the Center opened "Raíces y Recuerdos: Roots & Memories", an exhibit inspired by the vibrant traditions of Día de los Muertos. With the help of dedicated Oakland resident volunteers, the team recreated a traditional ofrenda and other cultural elements that honored this colorful celebration. More than 200 guests attended the opening, enjoying artwork representing nine different countries and a lively performance by Louis Lefty as well as the Mexico Lindo Orlando dancers.
- On September 19, the Town hosted another lively Community Block Party in front of the Arts & Heritage Center. Oakland residents enjoyed fabulous food, family-friendly activities—including games, face painting, temporary tattoos, dancing—and the "best DJ ever!" More than 500 residents came together for this fun, community-driven evening that celebrated connection and small-town spirit.

October

- On October 22, Mayor Shane Taylor delivered his first State of the Town address at the Arts & Heritage Center. More than 90 residents and dignitaries attended to hear updates from Town department leaders on the year's accomplishments, as well as Mayor Taylor's vision for Oakland's next chapter.
- The Arts & Heritage Center was honored to host "Ink & Insight," a text-art workshop paired with moving artist stories. Guests heard Suzan Bergman's presentation, "Resilient Lens: The Unbroken Gaze of a 90-year-old Photographer", and "Colors of Endurance: Art as a Tool of Survival in Cuba", the moving story of Sule Rhdz as shared by Maria Montalvo. Attendees also learned a new text-based art technique through a video lesson from artist Adolpho Grego in Mexico. The workshop left participants both creatively inspired and deeply touched by the personal stories shared.

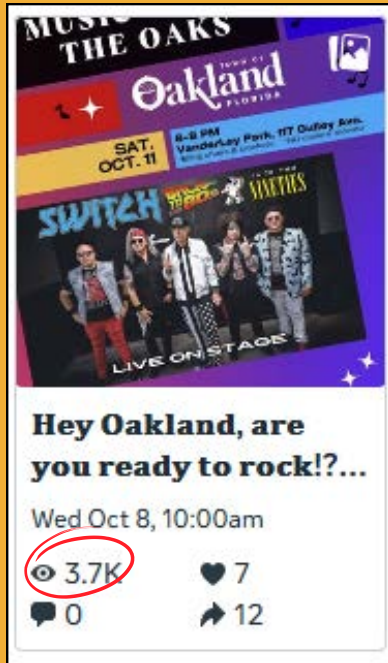
November

- The Center welcomed back the Orlando Camera Club for a beautiful exhibit titled "The Sky Remembers", featuring a colorful collection of the land, the sky, and everything in between. The intimate opening drew over 80 guests, including family and friends of the artists.
- The ever-popular 5th annual "Trees of the Season" Christmas tree decorating contest returned with festive flair, featuring 15 uniquely decorated trees by local businesses and community members. Their creativity filled the Center with holiday cheer, making this beloved tradition a bright highlight to kick off the holiday season.

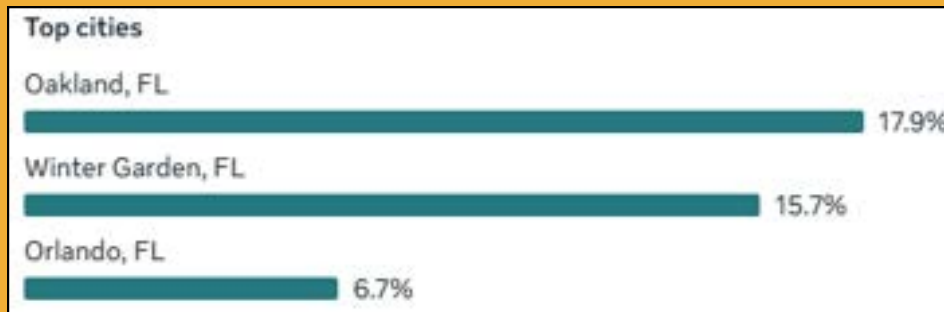
December

- 2822 guests visited throughout the "Trees of the Season" contest.
- The winner of the 5th Annual Trees of the Season contest was Oakland's beloved Oakland Nature Preserve with an astounding number of votes!

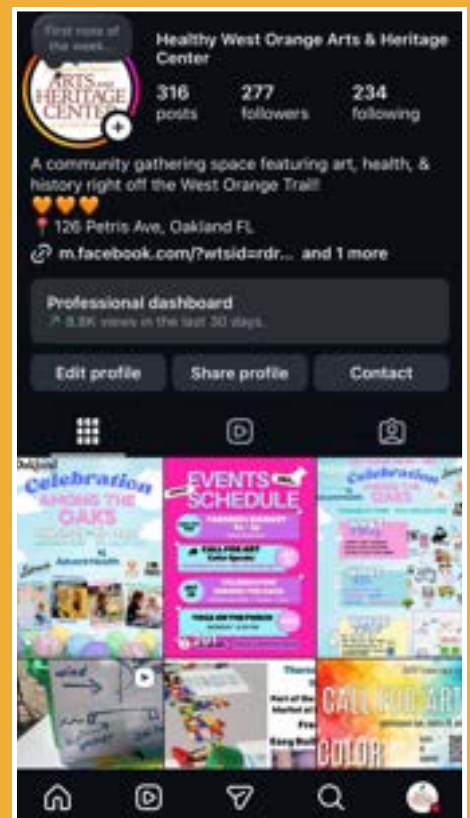
SOCIAL MEDIA STATS



Most FB views by city:



- 1,774 FB Followers
- Opened IG Account



NEWS COVERAGE



Bird center to host event on bald eagles in Oakland

The town of Oakland will hold an event to inform the community on the bald eagle community.

By Leticia Silva | 1:42 p.m. June 16, 2025



Roots and Memories: Celebrating Día de los Muertos

Healthy West Orange Arts and Heritage Center is hosting a celebration of Mexican culture from 5:30 to 7:30 p.m. Friday, Sept. 12, at 126 Petris Ave., Oakland.

By Leticia Silva | 2:36 p.m. August 23, 2025



Oakley's Trailside Treats

Oakland has treats! Oakley's Trailside Treats is a snack stand built for walkers, bikers and families in the Oakland area.

By Leticia Silva | 7:33 p.m. August 27, 2025

Oakland Block Party set for Friday

The event takes place from 5:30 to 8 p.m. Friday, Sept. 19, at the Healthy West Orange Arts and Heritage Center, 126 W. Petris Ave., Oakland.

By Michael Eng | 11:05 a.m. September 16, 2025

HEALTHY WEST ORANGE ARTS & HERITAGE CENTER

FOOD

DJ | FOOD TRUCKS | GAMES
FACE PAINT & TATTOOS

ARTS - ENTERTAINMENT THINGS TO DO

Share

The town of Oakland will celebrate with food, music and fun at its **Block Party** this Friday.

The event takes place from 5:30 to 8 p.m. Friday, Sept. 19, at the Healthy West Orange Arts and Heritage Center, 126 W. Petris Ave., Oakland.

PHOTOS: Oakland hosts block party for its community

The town of Oakland held a block party Friday, Sept. 19 at the Healthy West Orange Arts & Heritage Center.

By Leticia Silva | 12:22 p.m. September 20, 2025



Frederick and Mahogany Pole brought their children out to the block party to enjoy a family night out with the community.



WEST ORANGE TIMES & OBSERVER NEIGHBORHOOD

With the sun shining and festivities happening, the town of Oakland held its annual block party Friday, Sept. 19 at the Healthy West Orange Arts & Heritage Center.

Latest in Neighborhood



NEWS COVERAGE

Oakland to host State of the Town

The event will take place from 6 to 8 p.m., Wednesday, Oct. 22, at the Healthy West Orange Arts and Heritage Center.

By *LaCécia Silva* | 5:27 p.m. October 1, 2025



MAYOR SHANE TAYLOR
OF THE TOWN OF OAKLAND PRESENT

STATE OF THE TOWN 2025

Oct 22, 2025 | 6:00 pm
Healthy West Orange Arts & Heritage Center
124 W. Petrie Ave.

WEST ORANGE TIMES & OBSERVER NEWS

Oakland Mayor Shane Taylor, town commissioners and staff will address the community Wednesday, Oct. 22, on the town's recent accomplishments, current events and future goals.

The event will take place from 6 to 8 p.m. at the Healthy West Orange Arts and Heritage Center, 126 Petrie Ave., Oakland.



BLOCK Party!

SEPTEMBER 19, 2025
5:30 - 8:00 PM

HEALTHY WEST ORANGE ARTS & HERITAGE CENTER

GO! FOOD TRUCKS | FACE PAINT & TATTOOS

Town of Oakland's Block Party

When: Friday, September 19, 2025, 5:30 pm - 8:00 pm
Location: 126 Petrie Avenue, Oakland, FL, 34760
Cost: FREE

Join us at the Healthy West Orange Arts & Heritage Center for a town Block Party! Enjoy the latest art exhibit in the Center, an interactive DJ, Food Trucks, Outdoor Games, Face Painters, and Akkrush Tattoos. This is an all ages event, perfect for a family fun night. Come out and meet your neighbors!

Website: www.facebook.com
Contact Phone: 407-656-1117
Category: Family Fun

Macaroni KID®

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Jingle Bike Parade at the Oakland Farmers Market

Tuesday
December 23, 2025
9:00 am - 2:00 pm

Description

Holiday Market Hours - Tuesday, December 23rd

The Oakland Farmers Market is your one-stop stop for Christmas prep! Swing by and grab everything you need for the holidays:

- Fresh rolls
- Dips & spreads
- Farm-fresh produce
- And so much more!

Live music will set the holiday mood, plus fun for the whole family!

Decoration Station: Open 9:00 a.m. - 11:00 a.m.

Bike Parade kicks off at 11:00 a.m. (decorate your ride and join the fun!)

Come shop local, celebrate the season, and enjoy a festive morning with us before Christmas!



FARMERS MARKET



FARMERS MARKET



EDUCATIONAL PROGRAMS



ART EXHIBITIONS

JOE WARREN & DAVID MINICHELLO
OUR DISNEY JOURNEY + BEYOND



ART EXHIBITIONS

LIFE IN THE PET LANE



ART EXHIBITIONS

RAICES Y RECUERDOS ROOTS & MEMORIES



ART EXHIBITIONS



The Sky Remembers



5TH ANNUAL TREES OF THE SEASON

Trees of the Season

CONGRATULATIONS TO...



OAKLAND NATURE
PARKS



TREES OF THE SEASON
2025 WINNER



I  **TREES**

Congratulations to our
Honorable Mention,
Winter Garden
Tree Care



CREATIVE CONCEPT



POLKA DOGZ
Pet Rescue

Congratulations to our
Honorable Mention,
Polka Dogz
Pet Rescue



SPIRIT OF THE SEASON




HEALTHY WEST ORANGE
**ARTS AND
HERITAGE
CENTER**
AT THE TOWN OF OAKLAND

HEALTHY WEST ORANGE ARTS AND HERITAGE CENTER



MONTHLY REPORT COMMUNITY OUTREACH FEBRUARY 2026

An Update on The Healthy West Orange Arts & Heritage Center, Community Events, Facility Rentals, and Communications.



Center Visitors

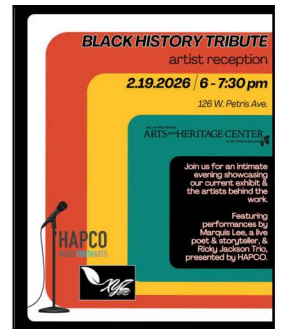
- Feb. 2026: 1007 vs Feb. 2025: 1073

Center & Town Events

- Yoga on the Porch: 37
- Story Time on the Porch: 48
- Farmers Markets: 400
- Oakley's Trailside Treats: 539
(transactions)
- Black History Artist Event: 80

(February had extreme cold weather affecting attendance across the board.)

The Arts & Heritage Center celebrated it's current exhibit, Black History Tribute: Art & Icons Changing America, with an evening dedicated to celebrating the artists. We featured performances by jazz musicians, Ricky Jackson Trio, and spoken word poetry by multidisciplinary artist, Marquis Lee.





FACILITY RENTALS

Facilities

- Private Event Rentals - 4
- HOA Meeting Hall Rentals - 2
- Internal Meetings - 3
- Park Rentals - 5

NEWS COVERAGE



FEB 2, 2026 - Town of Oakland to host 26th annual Heritage Day Festival

The Town of Oakland held its 26th Heritage Day celebration Saturday January 31, 2026

FEB 11, 2026 - MEET THE CANDIDATES: Joseph McMullen, Oakland Town Commission District 4

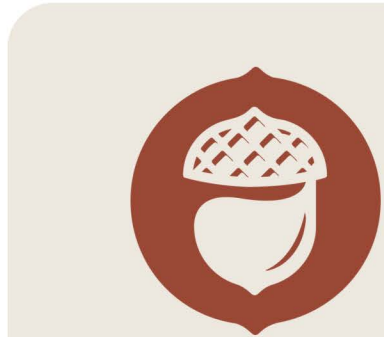
Incumbent Joseph McMullen will face Anne Fulton in the race for the Oakland Town Commission District 4 seat

FEB 11, 2026 - MEET THE CANDIDATES: Oakland Town Commission

Joseph McMullen and Anne Fulton are vying for the District 4 seat on the Oakland Town Commission

FEB 19, 2026 - Black History Tribute artist reception to take place at Healthy West Orange Arts & Heritage Center

The event will take place from 6 to 7:30 pm Thursday, Feb. 19, at 126 W. Petris Ave., Oakland



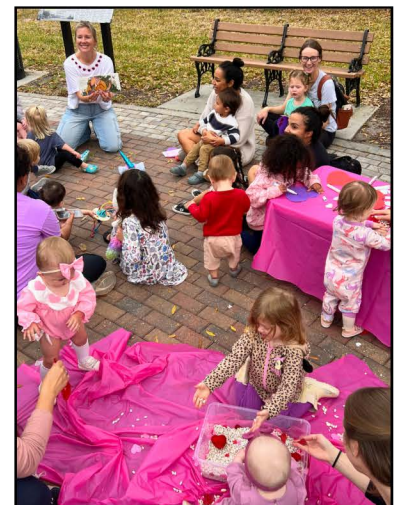
MARKETING & COMMUNICATIONS



**Town of Oakland
Facebook Followers
FEB: 4,088**

Our Farmers Market is enjoying Spring, building community with our favorite vendors, and bringing in regular guests and customers.

Story Time recently featured a local author, Tabitha Erbe, who invites kids to complete a craft or sensory friendly activity with the story.



Upcoming Events

2ND/4TH THURSDAYS
9 AM - 2 PM

Farmers MARKET



HWO ARTS & HERITAGE CENTER

2ND THURSDAYS
10:30 AM

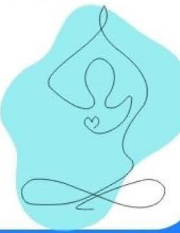
Story
TIME
ON THE PORCH



HWO ARTS & HERITAGE CENTER

MONDAYS
6:30 PM

YOGA
ON THE PORCH



HWO ARTS & HERITAGE CENTER

JAN 31 - MAR 28

*Black History Tribute:
Celebrating Art & Icons
Changing America*



HWO ARTS & HERITAGE CENTER

MAR 28 10 AM - 1 PM

Celebration
AMONG THE OAKS

Spring Festival



VANDERLEY PARK

APR 16

ARTIST OPENING EVENT



6 PM - 7:30 PM

HWO ARTS & HERITAGE CENTER

APR 18 to JULY 24

COLOR SPEAKS
exhibit on display



HWO ARTS & HERITAGE CENTER

MAY 9 - 11 AM

2



CAR STROLL

126 W. PETRIS AVE.

follow us:




Celebration AMONG THE OAKS

March 28 • 10 - 1 pm

VANDERLEY PARK | 117 E. GULLEY AVE.



Advent Health

Lakeside
CHURCH



SHOP LOCAL!



BUNNY PHOTOS!

FOOD TRUCKS!



FUN BUS!

EGG HUNTS!



PETTING ZOO!

ROCK WALL & MORE!



DJ!

Firefly Nights



OAKLAND NATURE
P R E S E R V E

March 20, 21, 22, 23, 26, 29
April 1, 2, 4, 5, 6, 7, 8, 15, 19, 20, 24

Join us select evenings at ONP, we will be open until 9pm to allow visitors to explore the boardwalk and look for fireflies.

We will have a staff member at the start of the boardwalk and volunteers along the way to answer any questions you may have.