

**TOWN COMMISSION REGULAR MEETING MINUTES
TUESDAY, FEBRUARY 24, 2026
7:00 P.M.
OAKLAND MEETING HALL**

CALL TO ORDER:

This meeting was held in-person and livestreamed as a Zoom webinar. Mayor Taylor called the regular meeting to order at 7:00 p.m. This was followed by the Pledge of Allegiance and Invocation by Commissioner McMullen.

ROLL CALL:

COMMISSIONERS PRESENT: Commissioner Keller
 Vice Mayor Satterfield
 Commissioner McMullen
 Commissioner Ramos
 Mayor Taylor

COMMISSIONERS ABSENT: None

PROCLAMATIONS:

Proclamation – Women’s History Month – March

Mayor Taylor read the Women’s History Month Proclamation announcing the month of March as Women’s History Month in the Town of Oakland.

Proclamation – Government Finance Professionals Week – March 16 - 20

Mayor Taylor read the Government Finance Professionals Week Proclamation announcing the week of March 16th through the 20th Government Finance Professionals Week in the Town of Oakland.

Mayor Taylor thanked the Finance Department staff.

CONSENT AGENDA:

- a. Approval of February 10, 2026, Town Commission Regular Meeting Minutes.
- b. Approval of Two (2) Additional Out-of-Field Teachers.
- c. Approval to Hire Johnnell Kemp as Public Works Director.
- d. Approval to Award Bid #2026-02 Intersection Improvements.
- e. Approval of the Healthy West Orange Trails Connection Grant Agreement.
- f. Approval of Fixed Asset Disposals for Fiscal Year 2024-2025.

Mayor Taylor announced the items on the consent agenda and asked if any commissioners had any questions and/or comments.

Mayor Taylor asked Capital Projects Coordinator Parker to expand on the grant received from the Healthy West Orange Trails Connection.

- **Capital Projects Coordinator Parker** explained the grant awarded is \$100,000 and will go towards the Sadler Trail Loop which will connect the Longleaf subdivision to the Town Center. This grant will supplement the funds in the impact fee budget already set aside for this project.

Commissioner McMullen stated the Healthy West Orange has been very supportive of the Town as this is the third grant the Town has received from them.

Commissioner Ramos asked if the grant has an expiration date.

- **Capital Projects Coordinator Parker** stated the grant has a two-year span which will be utilized within that time frame.

No further questions or comments were received and the Mayor asked for a motion.

MOTION was made by Vice Mayor Satterfield, seconded by Commissioner Ramos to approve the Consent Agenda items.

AYE: Keller, McMullen, Satterfield, Ramos, Taylor

NAY: None

MOTION PASSED with 5 Ayes, 0 Nays.

Mayor Taylor and the entire Commission congratulated Public Works Director Kemp for his promotion.

PUBLIC FORUM:

The floor was opened for public forum. With no public coming forward, the floor was closed.

TOWN MANAGER/DEPARTMENT HEAD REPORTS:

Town Manager Hui stated the Information Session regarding the Charter questions on the upcoming ballot was held prior to the start of this meeting. She shared the PowerPoint presentation outlining the questions and explanations will be posted on the Town's website and encouraged anyone with questions to contact Town staff. She added the Black History Tribute Artist Reception was very entertaining and included a jazz performance by the Ricky Jackson Trio sponsored by HAPCO and spoken word performance by Marquis Lee.

She announced the Town's upcoming events:

- **Pours at the Preserve** tickets are now on sale on the ONP website. This event is scheduled for March 7th from 5:30 – 8:30 pm.
- The **Oakland Nature Preserve Summer Camp** opens March 1st.
- **Celebration Among the Oaks** will be on March 28th. In an effort to make the event more Oakland-centric, a traditional seeded egg hunt will be included.

Department Head Reports

HR Manager Woosypiti introduced herself and recognized the Town staff members celebrating work anniversaries this month. She also announced that two new employees, the Public Works Administrative Coordinator and the Utility Billing Clerk, will be starting tomorrow.

Utility Billing Supervisor Samot had no report.

Finance Operations Specialist Brown had no report.

Finance Director Leon had no report.

Police Chief Esan reported that the camera project is nearing completion, with all cameras now fully operational on the school campus. He noted that the camera technology and image resolution are exceptional.

Capital Projects Coordinator Parker announced that two projects are currently underway: (1) the paving and drainage improvements at Oakland Avenue and Daniels Street, and (2) the septic-to-sewer design project, with construction anticipated to begin in January of next year.

Public Works Director Kemp thanked the Commission for the opportunity to serve as the Town's Public Works Director. He also reported that the Sanitary Sewer Survey was completed successfully with only one discrepancy identified.

COMMISSION REPORTS:

Commissioner Keller shared that she thoroughly enjoyed the Black History Tribute Artist Reception, noting that it was well attended and featured excellent live entertainment. She expressed appreciation for the Town having such a wonderful venue and exhibits, and thanked Town staff especially Community Outreach Manager Dattolo and Creative Content Coordinator Montgomery for their outstanding work in organizing the events. She added that she always enjoys attending these events and encouraged others to participate as well.

Commissioner McMullen stated that he attended ethics training on February 19th in Winter Park to complete his four (4) required hours. He also shared that he meets regularly with Congressman Frost to discuss grant opportunities that could help the Town secure specialized funding.

Commissioner Ramos stated that his final meeting with Orlando MetroPlan will be on March 6th, marking the last effort to advance the sidewalk project on Oakland Avenue. He expressed his sincere gratitude to the residents, the Town, and his fellow Commissioners for their support during his time on the Commission, adding that it has been a great honor to serve and a true privilege to work with such an outstanding team.

Town Manager Hui announced that the March 10th meeting has been canceled due to the election. Additionally, she shared that the Town has invited Commissioner Ramos to attend the March 24th meeting to be formally recognized.

Town Clerk Heard announced that early voting will begin on Monday, March 2nd, at two locations: (1) the Apopka Community Center within the Apopka City Hall complex at 519 S. Central Avenue (approximately 14 miles away), and (2) the Supervisor of Elections Office at 119 W. Kaley Street, Orlando (approximately 20 miles away). Both locations will also have secure ballot intake stations outside for vote-by-mail ballots during voting hours. For this election cycle, there are 3,630 registered voters and 282 have registered to vote-by-mail. She also noted that the Appearance Review Board and Planning & Zoning meetings will be meeting next month.

Vice Mayor Satterfield expressed his appreciation for Commissioner Ramos.

Mayor Taylor stated that the property tax reform bill is now moving to the Senate. He added that the Town will soon begin hosting workshops in order to help educate residents.

ADJOURNMENT:

With no further business, Commissioner McMullen adjourned the meeting at 7:26 p.m.

TOWN OF OAKLAND:



SHANE TAYLOR, MAYOR

ATTEST:



KATHY HEARD, CMC, TOWN CLERK

