



MINUTES
OAKLAND AVENUE CHARTER SCHOOL ADVISORY COMMITTEE
APRIL 11, 2023 @ 4:00 P.M.

CALL TO ORDER

Chair Satterfield called the April 11, 2023, Oakland Avenue Charter School Advisory Committee (SAC) meeting to order at 4:00 p.m. at the Town of Oakland Meeting Hall.

Pledge of Allegiance and Invocation

The Pledge of Allegiance was recited, and Committee Member Hunt gave the invocation.

ROLL CALL

PRESENT: Carol-Ann Dooley
Scott Fontenot (arrived at 4:07 p.m.)
Chip Furches
Jennifer Hunt
Kathy Memolo
Michael Satterfield, Chair

ABSENT: Charles Roper, Vice Chair

STAFF PRESENT: Pamela Dwyer, Principal
Elise Hui, Town Clerk
Jack Butler, Interim Town Manager

APPROVAL OF MINUTES:

Minutes – February 14, 2023

MOTION was made by Committee Member Dooley, seconded by Committee Member Hunt, to approve the minutes as presented.

AYE: Dooley, Furches, Hunt, Memolo, Satterfield
NAY: None

OLD BUSINESS:

Lottery Update

Principal Dwyer provided a handout on the 2023-2024 lottery results. As a reminder, the lottery preferences were changed in February to be as follows:

- a. OACS sibling
- b. Oakland Residents
- c. Non-Oakland Residents in Orange/Lake County

Please see attached handout for additional information.

NEW BUSINESS:

SAC Bylaw Revisions

Principal Dwyer provided a presentation on the School Advisory Council Structure. Please see the presentation for additional details.

Highlights of the presentation were as follows:

1. Oakland Avenue Charter School was initially organized as the West Orange County Elementary School, A Chancellor Charter School, through an agreement with the School Board of Orange County (a.k.a. "the Sponsor") on April 24, 2001.
2. The 2001 Charter calls for there to be seven SAC members:
 - a. One member of the Founding Board or their designee;
 - b. Three parents elected by the parents of students attending the school; and
 - c. Three business or community representatives selected by the Founding Board.
3. Oakland Avenue Charter School Advisory Committee (SAC) Bylaws were adopted by the Town Commission (a.k.a., "the Founding Board" and "the Governing Body") on May 13, 2003, and were subsequently amended to their present form on August 8, 2006, by the Town Commission.
4. The SAC Bylaws says the SAC shall consist of seven members:
 - a. One Town Commissioner (Founding Board) member;
 - b. Three parent representatives who have children attending the school; and
 - c. Three business or retired community representatives who must live, work, or have a business interest in West Orange County and who are not parents.
5. In the 2001 Charter, the parent representatives are to be elected by the parents, with the other four members appointed by the Town Commission acting as the Governing Board. The 2001 Charter further declares that the parent members "will be elected by the stakeholders" of the school, and that the "Founding Board

- will establish qualification criteria or areas of expertise desired for Advisory Committee members." In the 2006 Bylaws, all SAC members are to be appointed by the Town Commission following an interview of each candidate by that body.
6. In the 2001 Charter, the SAC officers are to be a President, Treasurer, and Secretary, all to be elected by the SAC members. In the 2006 Bylaws, the SAC officers are to be a Chairman and a Vice-Chairman, with the Chairman being the appointed member of the Town Commission and the Vice-Chairman being elected by the SAC members. The Bylaws also declare that the Town Clerk shall be the SAC clerk, and that the Chairman shall be the official liaison to the Town Commission.
 7. The 2006 SAC Bylaws call for 3-year terms of service for its members, with any member who misses three meetings during a continuous period of 365 days to be removed from the SAC. The 2001 Charter is silent on these topics.
 8. Apparently as the result of changes in State law, the school's charter was replaced on December 11, 2012, by a new document that substantially altered the required governance structure for the school. The most significant of the changes were to require a parental involvement representative to the Governing Board (Town Commission), set a minimum of four Governing Board meetings per year, and establish new rules for the school advisory body, which must now be named a "School Advisory Council" and conform to the requirements of Section 1001.452, Florida Statutes. No changes were made in school governance to implement these new requirements.
 9. According to the 2012 Charter and the governing Florida Statutes, the School Advisory Council must consist of the following members:
 - a. Teachers, who must be elected by teachers at the school;
 - b. Education support employees, who must be elected by these employees at the school;
 - c. Parents, who must be elected by parents of children attending the school; and
 - d. Members from local businesses, community and civic organizations, and the general public.
 10. Parents and other members who are not employees of the school must form the majority of Council members.
 11. SAC members elect the officers such as Chair and Vice Chair.
 12. An August 28, 2014, memorandum from Orange County Public Schools (OCPS) says that the Bylaws of the School Advisory Council must address the following topics:
 - a. Define a quorum as being at least 51% of the members;
 - b. Require 3-day advance notice of the agenda, which must list all items on which a vote may be required;
 - c. Mandate that meetings be scheduled at a time when all members can attend;
 - d. Replace members who have two unexcused absences;
 - e. Require that meeting minutes be created; and

- f. Must not conflict with State laws and OCPS policies.
13. Also in August 2014, OCPS published *The SAC Guide: A School Advisory Council Primer and Strategic Planning Guide*, which includes sections on council bylaws, how members are elected and appointed, constructing agendas, and conducting meetings. This document adds the following requirements for a school advisory council:
- a. SAC membership must reflect the racial and economic status distribution of the school's students;
 - b. Business and community members are to be appointed by the school principal;
 - c. Information about the council and membership elections must be provided to all members of the involved groups;
 - d. Candidates for election or appointment must notify the school principal or the prior year's chairman of their interest to serve, and such notices must include a candidate statement for distribution with election ballots;
 - e. Parent member voting is allocated as one vote per household;
 - f. All voting must take place in a public meeting;
 - g. The bylaws must address the manner by which members who resign or are removed for non-attendance are replaced;
 - h. The duties of each defined SAC officer must be described in the bylaws;
 - i. The council must meet at least four times during the year, conduct a mid-year review of progress, and a final assessment at the end of the school year;
 - j. SAC meeting minutes must be sent to a designated electronic mailbox after they are approved; and
 - k. The Florida Sunshine Law must be followed, which will preclude discussions of SAC-related issues by SAC members outside of formal public meetings and require elected members to remove themselves from issue discussions among the groups they represent.
14. Subsection 1001.452(2), Florida Statutes, says in relevant part, "Each school advisory council shall assist in the preparation and evaluation of the school improvement plan required pursuant to s. 1001.42(18). With technical assistance from the Department of Education, each school advisory council shall assist in the preparation of the school's annual budget and plan as required by s. 1008.385(1)."
15. Section 1002.33, F.S., sets the basic requirements for charter schools. Subsection (7)(d) of that Section says, "A charter may be modified during its term upon the recommendation of the sponsor or the charter school's governing board and the approval of both parties to the agreement."
16. Subsection 1002.33(9)(p), F.S., says, "Each charter school's governing board must appoint a representative to facilitate parental involvement, provide access to information, assist parents and others with questions and concerns, and resolve disputes. The representative must reside in the school district in which the charter school is located and may be a governing Committee Member, a

charter school employee, or an individual contracted to represent the governing board.”

17. Subsection 1002.33(9)(p)3, F.S., says, “Each charter school’s governing board must hold at least two public meetings per school year in the school district where the charter school is located. The meetings must be noticed, open, and accessible to the public, and attendees must be provided with an opportunity to receive information and provide input regarding the charter school’s operations. The appointed representative and charter school principal or director, or his or her designee, must be physically present at each meeting. Members of the governing board or any member of a committee formed or designated by the governing board may attend in person or by means of communications media technology used in accordance with rules adopted by the Administration Commission under s. 120.54(5).”
18. Subsection 1002.33(10)(g)3, F.S., says, “The governing board of a charter school shall adopt policies establishing standards of ethical conduct for educational support employees, instructional personnel, and school administrators.” It then provides the requirements for such standards.
19. Direction is needed from SAC as to if we should comply with current requirements or seek charter modification.

Discussion was as follows:

- Principal Dwyer commented that she has been trying to figure out how the charter modification works without an adequate response however knows that it is feasible as there are twice per year OCPS visits, and they ask if there have been any modifications to the charter.
- Principal Dwyer said that the point of conversation is related to the make-up, the election process, the sunshine standards, and all of those things that are vastly different from what we have been doing.
- Chair Satterfield asked Principal Dwyer what she found when she went to other charter schools?
 - Principal Dwyer said that she asked a bunch of schools, however had only received responses back from two. Innovation Montessori in Ocoee does not have a SAC whatsoever because they do not have a school improvement plan and the primary involvement of parents is to drive discussions related to the school improvement plan. Charter School USA which has school all over the state of Florida does not have a SAC or school improvement plan. Innovation Montessori reached out to its attorney, and they advised Innovation Montessori that the governing board should have two meetings a year for that mid-point review and to make sure that is in their minutes because they do have that parental involvement in the governing board.
- Chair Satterfield said that there is one more option. The third option is not to have a SAC or School Improvement Plan. We do not need to make the decision today, we need to digest the information prior to making a decision and then take the

decision to the Town Commission because the Town Commission needs to make the final decision. We also might want to have PTO ask the parents about the options because the decision will impact them as well.

- Committee Member Memolo said that she doesn't think parents know what SAC does.
- Committee Member Furches said that he agrees 100%. PTO voting is already not the easiest thing to accomplish. He is not sure if he has an opinion about whether we should or shouldn't adopt or change our name or what yet. If we were in a situation where we had to have a parent elected official, would we ask PTO to put it on one of the responsibilities of one of their Committee Members such as maybe the PTO President is also the SAC representative?
- Interim Town Manager Butler said as far as the Sunshine Law, that is from a general ruling by the Attorney General and it applies to all advisory committees that make recommendations to a governing body of any type. There was additional group discussion regarding the Sunshine Law.
- Committee Member Furches asked that it doesn't matter what we end up calling ourselves; the paths which we are navigating would open us up to the Sunshine Law?
- Interim Town Manager Butler said if you were providing advice to the governing board however if you were providing advice to the principal, you could do whatever you want.
- Principal Dwyer said that was actually the term used by Charter School USA. They have a Principal's Advisory Board.
- Interim Town Manager Butler said yes, something like "Friends of the Charter School". As long as you are working with the school as a sounding board and not telling officials what kinds of decisions to make, you are not subject to the Sunshine Laws.
- Interim Town Manager Butler stated that these have been requirements since 2012 and nobody has come to us and said you need to fix this. There is kind of a null hypothesis where you do nothing. The problem is now we know. The group was in agreement that now we need to do something since we know.
- Chair Satterfield said that is a very valid point. Not only have we not been doing it correctly and are trying to fix it, but all the other charter schools are on different degrees of not doing the same thing.
- Principal Dwyer said that her contact with the school district that makes sure everyone is in compliance with the charter has no idea about the charter modifications. Basically, what she is doing is website monitoring to review the SAC members and SAC minutes.
- Committee Member Furches asked if there are any subcommittee capabilities where members can work together in researching topics.
- Interim Town Manager Butler said that the way subcommittees work on an advisory committee, subcommittees can only exist to gather data.

Committee Member Furches said so that means you do not come back with a recommendation, you come back only with facts.

- Committee Member Fontenot asked if SAC currently advises the Governing Board?
- Chair Satterfield said that SAC does advise the Governing Board. When we decide what we want or what Principal Dwyer wants then he takes that to commission. The thought of the commission originally was that the SAC would follow the lead of the principal and help the principal with what the principal needs help with. The liaison from SAC then goes to the Governing Board to say this is what we have decided we would like to do.
- Principal Dwyer said that nothing goes for a formal vote to the Town Commission unless she writes it up as an agenda item, so this seems like an opportunity.
- Interim Town Manager Butler said that the way this is structured is that the representative appointed by the Governing Body, which can be a member of the Governing Body but also doesn't have to be a member of the Governing Body, is the person that actually takes input from the Governing Body and brings it to the SAC. It is also the person that has functional obligations in administration of disputes and their sort of ombudsman; they are a representative of the Governing Board within the operation of the charter school. It is a separate task where the SAC puts together its recommendations and they are delivered through agenda items through the principal to the Governing Body. Chair Satterfield can be a representative of the Governing Body who provides input to the SAC but he would not actually be a member of the SAC. Right now all the members are appointed by the Town Commission. In the new structure, the members are elected or appointed by the principal. The only person that is appointed by the Town Commission is their representative.
- Chair Satterfield said that he would like to get input from the group as to where everyone stands.
- Interim Town Manager Butler said that the members have received two pieces of information to help them make their decisions with the first one being the PowerPoint presentation and the second one being a summary of the presentation.
- Chair Satterfield said that we have three options. Option 1 is to disband, option 2 is to revise the charter and continue to do just what we have been doing, and option 3 is to follow the guidelines to the letter of the law and do a whole regroup of SAC.
- Committee Member Dooley said that the modification would still come with Sunshine Laws, the revised makeup of the group, and the election process.
- Committee Member Furches said that the only thing with the Sunshine Laws is that if we went down the path with a Principal's Advisory Group and no School Improvement Plan then those would not apply.

- Committee Member Hunt said that she heard Principal Dwyer say that having the School Improvement Plan was very helpful.
- Principal Dwyer said that they could still have a School Improvement Plan discussed in the Principal's Advisory Group as an informational item; the group would just not be taking action on the plan.
- There was additional group discussion about the School Improvement Plan being feasible in all options. It could simply be a benchmark tool.
- Committee Member Hunt said she thought that if you had a School Improvement Plan then you had to have the SAC?
- Interim Town Manager Butler said it is the other way around. If you have the SAC, then that is one of the two things it does.
- There was additional group discussion on requesting the charter revision through OCPS including the process, the likelihood of getting the revision approved, and the cost for legal fees.
- Committee Member Hunt said that she is leaning towards the modification of the charter and shifting the SAC to be the Principal's Advisory Board.
- Committee Member Fontenot said that is the way he is leaning as well.
- Committee Member Furches said that he is along the same lines and thinks we need to update the charter for sure. He is bouncing between if we just strike the one thing and go with the Principal's Advisory Board or rewriting the charter to include the process of which they define what they want whether it is a full-on SAC with an improvement requirement or if it is not.
- Committee Member Dooley stated that she feels like when she joined SAC, she was here to support the principal and her endeavors with research, and support and assisting with the recommendation that would ultimately go to the board.
- Chair Satterfield said she is correct. When they started SAC, they went through several iterations of it and ended up where SAC serves at the pleasure of the principal and supports her in what she needs and make sure commission is okay with that.
- Committee Member Dooley said we definitely need to amend the charter then to align with what we think we want along with what the Governing Board thinks we do and what Principal Dwyer needs us to do.
- Committee Member Furches said that he also joined the board to support the principal and be a voice of support and his only concern with the Principal's Advisory Board is that Principal Dwyer would go back to being the lone voice to commission instead of the 7 additional SAC member voices.
- Interim Town Manager Butler said that the commission will still have to have the additional four Governing Board meetings whether SAC exists or not and they will have to appoint the representative that handles the school specific role.
- Committee Member Dooley said those four meetings which we are not doing today will have an agenda and vote?

- Interim Town Manager Butler said that SAC does not need to come to those four meetings. They will have to be advertised and treated like a school board meeting.
- Committee Member Fontenot said that he likes what we are doing and have been doing forever. He feels it is the same concept as the Principal's Advisory Board. He is concerned that because of what has come to light during the meeting that we need to do something. Committee Member Fontenot feels that this has been working well so we should just change the name to the Principal's Advisory Board and allow Principal Dwyer and Chair Satterfield to continue working together to go to commission.
- Committee Member Memolo said that she likes what they have been doing and it seems to be working. She thinks if we were to change and go with the requirements that some of the legal requirements would be challenging including having parents vote for parent representatives and teachers voting for teacher representatives. She would hate having a teacher feel forced to be the representative with so much on their plate already. Committee Member Memolo feels some of the requirements would be challenging to get to and if we are already doing the job we want to do which is supporting the school and we are able to leave it that way, she feels that would be the better option.
- Chair Satterfield said that he agrees with everyone that following the new requirements seems like it would be more trouble than it is worth, and it is working now. He just wants to make sure we get at it the right way so a few years from now we don't come back and say we forgot to do something. Chair Satterfield said that he is hearing the consensus of the group to ask for a charter revision to do away with SAC and create a Principal's Advisory Board to be appointed by the principal.
- There was additional discussion on the intersection and differences between SAC and PTO.

Parent Survey Discussion – Questions, Suggestions, Changes

Principal Dwyer stated that as part of the packet, the previous parent survey was made available to the committee. She wanted to see if the group had any suggestions or additional questions as they are getting ready to send out the new survey. Committee Member Dooley asked if Principal Dwyer was recommending any new questions? Principal Dwyer said no, she is not. Chair Satterfield said that he thinks it is good the way it is. He realizes we do not get a lot of participation however we still need to send it out to make sure it is available. Committee Member Memolo said that we can remove question #16 about COVID response.

After Care Program Annual Update

Principal Dwyer said that she is very happy with how the program is going and the staff that has been in place. There has been a pretty consistent Director throughout the year and Principal Dwyer is very pleased with her and there has not been much turnover. There has not been much turnover because there are not that many positions, and the program has had people on the wait list all year. They have looked at other options, however there are no providers in the area. Daycare has virtually vanished for families. Committee Member Hunt asked how many kids are on the wait list? Principal Dwyer said she does not know. Committee Member Furches said he knows there are at least 25 on the wait list. Principal Dwyer said that the number has gotten into the 130 range in the past. Morning care is a little bit better but after school care is in high demand. Committee Member Furches said that something that should be discussed with the provider is the registration fee because they had to pay a registration fee in August to get on the wait list and then he had to pay another registration fee for summer camp. When he went to register for summer camp, it looked like a different school, and they had no record of the fee paid to get on the wait list. Committee Member Memolo said he shouldn't have had to pay twice because if the kid didn't get in and you are having to pay somewhere else for after care, you need that money.

VPK Expansion

Principal Dwyer provided handouts on the planned VPK expansion, please see handouts for additional detail. The plan is to increase VPK Program total enrollment from 60-80 with Wraparound Care enrollment increasing from 20-40. The current program is three half day programs with two a.m. classes with 20 students each and one p.m. class with 20 students. There is only one wraparound care class of 20 students which is first-come, first-served and a very competitive process to get into the program. Wraparound care is essentially an extended daycare program that is self-pay; there is no funding that comes in to support the program. OACS currently has a full-day pull-out gifted program; the gifted teacher is leaving after this school year, and they are looking to shift to cluster classrooms to offer a different type of gifted program to enrich what is happening in the classroom. In doing this, it opens up a classroom, so the plan is to expand the VPK wraparound care (afternoon only) from 20 to 40 students. Doing this would not only increase wraparound care but also increase projected revenue from \$67,200 to almost \$200,000. Committee Member Dooley asked if the school provides the staff for the wraparound program or if they use a third party. Principal Dwyer said yes, these are school staff. Currently OACS has three full time employees for the program and that would remain at three full time employees. Due to the different components that wrap requires, in classroom A and classroom B there would be a lead teacher and a part-time aide and then in classroom C there would be a lead teacher and two part-time aides to provide the ability to cover for some common planning. Committee Member Fontenot said his concern is that they are increasing the program a lot but not increasing staff much. Principal Dwyer said that they have learned that they have had a part-time

individual during wrap time which is not required because there is a nap time component where less supervision is needed. Interim Town Manager Butler said they are taking advantage of operational efficiency. Committee Member Fontenot said that he hopes that is what Principal Dwyer is doing because she might set herself up for failure if they add more people than they can take. Committee Member Furches said that with the large increase in revenue, you could afford to hire 1 or 2 more part-time employees if they found themselves in trouble. Committee Member Hunt asked Principal Dwyer if she is having any problems finding staff at \$15 an hour? Principal Dwyer said that they are not. She did have problems with the teacher aide positions but not the VPK positions. Committee Member Dooley asked what this will do to the lottery next year. Principal Dwyer said that the advantage will be that the VPK kids will have been at OACS and have experienced school and know the staff. It will virtually be impossible to come to OACS without going through the VPK program. Committee Member Furches asked what about siblings that don't come to VPK? Principal Dwyer said they will have 8 spots. Committee Member Memolo thinks that it will be very important to get that message out to current families and Oakland residents since there are only those 8 spots. Principal Dwyer said that the other thing to remember is that siblings are at the top of the lottery so if there is ever an opening, they will be at the top. Committee Member Memolo thinks that people need to know that even if it is just a half day that families may want to get their kids into VPK for this reason. Committee Member Furches said half day is tough for some families, they put their kid into full time daycare instead of half day VPK. Committee Member Memolo said that she feels with the wraparound expansion, we are making VPK more accessible for parents that are working. Committee Member Fontenot asked if wraparound gets VPK to more of a normal school day? Principal Dwyer said yes, it gets them to 3:30 and then they can do Discover for after care.

Chair Satterfield said that we need to move the discussion along due to the time. Principal Dwyer asked if we wanted to have a meeting in May then to continue the discussion? Chair Satterfield said he was also going to suggest we have a meeting in May as we will need to discuss bylaws. After discussion, it was agreed to have a meeting on May 16th at 4:00 p.m.

Committee Member Furches left the meeting at 5:15 p.m.

OACS 20th Anniversary Discussion

Principal Dwyer brought this topic up at the last meeting. In light of the OACS's 20th Anniversary, she wanted to get feedback about the perception and importance of the school to the town. Chair Satterfield said that they had discussed it at the last Town Commission meeting, and he will bring it up again tonight. Interim Town Manager Butler said that one of the things we are trying to overcome internally is that we had discussions about the town and the school and the town and the police department and the discussion needs to be about one entity. Chair Satterfield said he would bring it up again tonight. Town Clerk Hui said that Mayor Stark and Commissioner Ramos were both verbal with

their thoughts and both recognized how important the school is to the town and is part of the town.

PRINCIPAL UPDATE:

Principal Dwyer had no further updates.

PTO REPORT:

Committee Member Dooley brought some brochures for the upcoming Derby Gala on May 12th. She said that she believes there is an outstanding question as to whether the town will be buying a table at the Gala this year. Interim Town Manager Butler said that at this point we don't have enough quantity to buy a table. Committee Member Dooley said this goes back to our discussion about the town support of the school. Town Clerk Hui said she would double-check with the remainder of the commission tonight. Chair Satterfield said that the town is going to buy a table. Principal Dwyer said that in the past, extra seats at the town table have been offered to staff so they don't have to buy a ticket.

Committee Member Dooley said that there is also an open agenda item about recognizing the PTO and the tree. There is still discussion by PTO about what this might look like. Chair Satterfield told Committee Member Dolley to put a plan together and bring it to him to take to the Town Commission.

Committee Member Memolo said that the Boosterthon fundraiser raised \$70,000 in donations with \$40,000 going back to the school. They also had the Scholastic Book Fair which brought in \$16,000 which resulted in a 50% credit to the school of \$8,000. A lot of the teachers have already utilized the credit for classroom books, and they still have some left over that they can offer to the teachers for additional books. There was additional group discussion and appreciation for the amazing OACS PTO. The PTO will be voting at the May meeting on what the \$40,000 in Boosterthon funds will go for.

AUDIENCE QUESTIONS/COMMENTS:

No comments.

SAC MEMBER QUESTIONS/COMMENTS:

Interim Town Manager Butler said that we have signed a contract with an engineering firm to design shelter over the ride line in front of the school. Committee Member Fontenot said that is amazing.

Committee Member Dooley said that she understands that the golf cart discussion has been tied up still with Winter Garden. She said she knows that we were going to have some planning and that the Police Department has been doing some policing of the current golf cart path and making some recommendations that golf carts are not allowed

where there are no signs but then they went away. Chair Satterfield said we are still working on that. There was additional discussion on current golf cart parking for the school.

Committee Member Memolo left the meeting at 5:20 p.m.

Committee Member Fontenot said that on behalf of himself and his wife, they wanted to express thanks to the SAC and the school as their son Dylan was able to finish his Eagle Scout project at the school.

ADJOURNMENT:

Our next meeting will be on May 16, 2023.

There being no further business, Chair Satterfield adjourned the meeting at 5:23 p.m.

SCHOOL ADVISORY COMMITTEE:



Michael Satterfield, Chair

ATTEST:



Elise Hui, Town Clerk

OACS 2023-2024 Lottery Results

Grade Level	VPK	KG	1st	2nd	3rd	4th	5th
Maximum Capacity	60	88	88	88	92	92	92
Re-Enrollment (takes retentions into account)	5	68	88	88	92	92	90
Open Seats for Lottery	55	20	0	0	0	0	2
Lottery Results							
(1 SIB) OACS Siblings selected (51)	39	11	0	0	0	0	1
(2 OAK) Oakland Residents selected (26)	16	9	0	0	0	0	1
(3 NOT OAK) Non-Oakland Residents selected (0)	0	0	0	0	0	0	0
<i>Total Students from Lottery (77)</i>	55	20	0	0	0	0	2
Enrollment After Lottery							
Re-Enrollment	5	68	88	88	92	92	90
Students from Lottery	55	20	0	0	0	0	2
<i>Total Enrollment</i>	60	88	88	88	92	92	92
Open Seats	0	0	0	0	0	0	0
Wait List - OACS Siblings (1)	0	0	0	0	1	0	0
Wait List - Oakland Residents (21)	8	0	4	1	7	1	0
Wait List - Orange/Lake County (317)	84	147	26	23	15	10	12
<i>Total on Wait List (339)</i>	92	147	30	24	23	11	12

Enrollment After Lottery VPK: 55

Max Capacity VPK is 60

Enrollment After Lottery K-5: 540

Max Capacity K-5 is 540 (Max K-3 is 356 , Max 4-5 is 184)

“Oakland Avenue Charter School is dedicated to providing children with an education built on the foundation of community and collaboration.”



Contact

oacspto@gmail.com
oacsgala.wixsite.com/2023

Or call

Stacy Iapaluccio - 203.204.4263
Nancy Furches - 407.791.9362



DERBY GALA 2023

Oakland Avenue Charter School

May 12th 2023


Derby Gala 2023

Oakland Avenue Charter School PTO

The OACS PTO is a non-profit organization fundraising for the benefit of the elementary students of Oakland Avenue Charter School in Oakland, Florida. The PTO board consists of parents volunteering their time and resources towards the betterment of our community.

The Annual Gala is a fun-themed, fundraising event celebrating our communities commitment to the school. Our infamous auction serves as the cornerstone of the event.

We invite YOU to participate this year by donating YOUR goods or services for the children of Oakland Avenue as we race to raise even more than last year!



“Your DONATION will help the children of Oakland Avenue Charter School stay ahead of the pack.”

2023 Gala Details

Stop and Smell the Roses

This year, we are hosting the 'Stop & Smell the Roses 2023 Gala' at

Ocoee Lakeshore Center
May 12th starting at 6pm

The 2023 Gala will offer attendees a night full of Derby themed excitement, including dinner, dancing, spirits and our infamous auction.



"Attended by
**community leaders
and influencers, the
OACS GALA is a great
way to increase
awareness of your
business."**

<https://oacsgala.wixsite.com/2023>

Ways to participate



Auction

- Donate your products or services to the auction.
Tax exempt.



Sponsorship

- \$900-\$1500 include table at event and logo placement on backdrops, yearbook, etc...



Tickets

- Individual tickets are available, but the event will sell-out quickly!



Donate

- We can put together an auction item on your behalf.
Contact us for options.

Contact us for more details
OACSGala@gmail.com





**OAKLAND AVENUE CHARTER SCHOOL
SCHOOL ADVISORY COUNCIL STRUCTURE**

APRIL 2023

PURPOSE

- SAC Background
- Review Current Requirements
- Determine Next Steps

CHARTER SCHOOL FOUNDED

- Chartered by OCPS as West Orange County Elementary School, A Chancellor Charter School on April 24, 2001.
- The 2001 Charter calls for there to be 7 School Advisory Committee (SAC) members:
 - 1 member of the Founding Board or their designee;
 - 3 parents elected by the parents of students attending the school; and
 - 3 business or community representatives selected by the Founding Board.

CURRENT SAC BYLAWS

- SAC Bylaws originally adopted May 13, 2003, and put in current form on August 8, 2006.
- SAC Bylaws say the SAC shall consist of 7 members appointed by Town Commission:
 - 1 Town Commissioner (Founding Board) member;
 - 3 parent representatives who have children attending the school; and
 - 3 business or retired community representatives who must live, work, or have a business interest in West Orange County and who are not parents.
- 3-year term of service.
- Any member who misses 3 meetings during a continuous period of 365 days to be removed.

NEW CHARTER, NEW SAC REQUIREMENTS

- Charter revised/renewed December 11, 2012.
- Motivated by State law changes.
- Required school to comply with new Governing Board and SAC requirements:
 - Parental involvement representative to the Governing Board (Town Commission);
 - Require a minimum of 4 Governing Board meetings per year;
 - Establish new rules for the school advisory body, which must now be named a “School Advisory Council”
- SAC requirements are set in Section 1001.452, Florida Statutes.

CURRENT STATUTORY REQUIREMENTS

- According to the 2012 Charter and the governing Florida Statutes, the School Advisory *Council* must consist of the following members:
 - Teachers, elected by teachers at the school;
 - Education support employees, elected by these employees at the school;
 - Parents, elected by parents of children attending the school; and
 - Members from local businesses, community and civic organizations, and the general public.
- Parents and other members who are not employees of the school must form the majority of Council members.
- SAC members elect the officers.

CURRENT OCPS REQUIREMENTS

- An August 28, 2014, memorandum from Orange County Public Schools (OCPS) says that the by-laws of the School Advisory Council must:
 - Define a quorum as being at least 51% of the members;
 - Require 3-day advance notice of the agenda, which must list all items on which a vote may be required;
 - Mandate that meetings be scheduled at a time when all members can attend;
 - Replace members who have two unexcused absences; and
 - Require that meeting minutes be created.
- Bylaws must not conflict with State laws and OCPS policies.

CURRENT OCPS GUIDELINES

- OCPS also issued *The SAC Guide: A School Advisory Council Primer and Strategic Planning Guide* in 2014:
 - SAC membership must reflect the racial and economic status distribution of the school's students;
 - Business and community members are to be appointed by the school principal;
 - Information about the council and membership elections must be provided to all members of the involved groups;
 - Candidates for election or appointment must notify the school principal or the prior year's chairman of their interest to serve, and such notices must include a candidate statement for distribution with election ballots;
 - Parent member voting is allocated as one vote per household;

CURRENT OCPS GUIDELINES (CONT'D)

- All voting must take place in a public meeting;
- Bylaws must address how members who resign or are removed for non-attendance are replaced;
- Duties of each defined SAC officer must be described in the bylaws;
- The council must meet at least four times during the year, conduct a mid-year review of progress, and do a final assessment at the end of the school year;
- SAC meeting minutes must be sent to a designated OCPS electronic mailbox after they are approved; and
- The Florida Sunshine Law must be followed.

SAC DUTIES IN
§ 1001.452(2), FLA.
STAT.

- Each school advisory council shall assist in the preparation and evaluation of the school improvement plan required pursuant to s. 1001.42(18).
- With technical assistance from the Department of Education, each school advisory council shall assist in the preparation of the school's annual budget and plan as required by s. 1008.385(1).

GOVERNING
BOARD
REQUIREMENTS
IN §1002.33(9)(P),
FLA. STAT.

- Each charter school's governing board must appoint a representative to:
 - Facilitate parental involvement,
 - Provide access to information,
 - Assist parents and others with questions and concerns, and
 - Resolve disputes.
- The representative:
 - Must reside in the school district in which the charter school is located.
 - May be a governing board member, a charter school employee, or an individual contracted to represent the governing board.

GOVERNING
BOARD
REQUIREMENTS
IN §1002.33(9)(p),
FLA. STAT.
(CONT'D)

- Each charter school's governing board:
 - Must hold at least two public meetings per school year in the school district where the charter school is located.
 - Meetings must be noticed, open, and accessible to the public
 - Attendees must be provided with an opportunity to receive information and provide input regarding the charter school's operations.
 - Appointed representative and charter school principal must be physically present.
 - Board members may attend in person or by means of communications media technology complying with rules adopted by the Administration Commission under s. 120.54(5).

GOVERNING
BOARD
REQUIREMENTS
IN
§1002.33(10)(g)3,
FLA. STAT.
(CONT'D)

- The governing board must establish standards of ethical conduct for:
 - Educational support employees,
 - Instructional personnel, and
 - School administrators.
- Florida Statutes provide the requirements.

ACTIONS

- Comply with current requirements
- OR
- Seek charter modification

 **TOWN OF**
Oakland
F L O R I D A

School Advisory Council Guidance References

1. Oakland Avenue Charter School was initially organized as the West Orange County Elementary School, A Chancellor Charter School, through an agreement with the School Board of Orange County (a.k.a. "the Sponsor") on April 24, 2001.
2. Oakland Avenue Charter School Advisory Committee (SAC) by-laws were adopted by the Town Commission (a.k.a., "the Founding Board" and "the Governing Body") on May 13, 2003, and were subsequently amended to their present form on August 8, 2006, by the Town Commission.
3. The 2001 Charter calls for there to be seven SAC members:
 - a. One member of the Founding Board or their designee;
 - b. Three parents elected by the parents of students attending the school; and
 - c. Three business or community representatives selected by the Founding Board.
4. In comparison, the SAC By-Laws says the SAC shall consist of seven members:
 - a. One Town Commissioner (Founding Board) member;
 - b. Three parent representatives who have children attending the school; and
 - c. Three business or retired community representatives who must live, work, or have a business interest in West Orange County and who are not parents.
5. In the 2001 Charter, the parent representatives are to be elected by the parents, with the other four members appointed by the Town Commission acting as the Governing Board. The 2001 Charter further declares that the parent members "will be elected by the stakeholders" of the school, and that the "Founding Board will establish qualification criteria or areas of expertise desired for Advisory Committee members." In the 2006 By-laws, all SAC members are to be appointed by the Town Commission following an interview of each candidate by that body.
6. In the 2001 Charter, the SAC officers are to be a President, Treasurer, and Secretary, all to be elected by the SAC members. In the 2006 By-laws, the SAC officers are to be a Chairman and a Vice-chairman, with the Chairman being the appointed member of the Town Commission and the Vice-chairman being elected by the SAC members. The By-laws also declare that the Town Clerk shall be the SAC clerk, and that the Chairman shall be the official liaison to the Town Commission.
7. The 2006 SAC By-laws call for 3-year terms of service for its members, with any member who misses three meetings during a continuous period of 365 days to be removed from the SAC. The 2001 Charter is silent on these topics.
8. Apparently as the result of changes in State law, the school's charter was replaced on December 11, 2012, by a new document that substantially altered the required governance structure for the school. The most significant of the changes were to require a parental involvement representative to the Governing Board (Town Commission), set a minimum of four Governing Board meetings per year, and establish new rules for the school advisory body, which must now be named a "School Advisory Council" and conform to the requirements of Section 1001.452, Florida Statutes. No changes were made in school governance to implement these new requirements.
9. According to the 2012 Charter and the governing Florida Statutes, the School Advisory Council must consist of the following members:
 - a. Teachers, who must be elected by teachers at the school;
 - b. Education support employees, who must be elected by these employees at the school;
 - c. Parents, who must be elected by parents of children attending the school; and
 - d. Members from local businesses, community and civic organizations, and the general public.

10. Parents and other members who are not employees of the school must form the majority of Council members.
11. An August 28, 2014 memorandum from Orange County Public Schools (OCPS) says that the by-laws of the School Advisory Council must address the following topics:
 - a. Define a quorum as being at least 51% of the members;
 - b. Require 3-day advance notice of the agenda, which must list all items on which a vote may be required;
 - c. Mandate that meetings be scheduled at a time when all members can attend;
 - d. Replace members who have two unexcused absences;
 - e. Require that meeting minutes be created; and
 - f. Must not conflict with State laws and OCPS policies.
12. Also in August 2014, OCPS published *The SAC Guide: A School Advisory Council Primer and Strategic Planning Guide*, which includes sections on council bylaws, how members are elected and appointed, constructing agendas, and conducting meetings. This document adds the following requirements for a school advisory council:
 - a. SAC membership must reflect the racial and economic status distribution of the school's students;
 - b. Business and community members are to be appointed by the school principal;
 - c. Information about the council and membership elections must be provided to all members of the involved groups;
 - d. Candidates for election or appointment must notify the school principal or the prior year's chairman of their interest to serve, and such notices must include a candidate statement for distribution with election ballots;
 - e. Parent member voting is allocated as one vote per household;
 - f. All voting must take place in a public meeting;
 - g. The bylaws must address the manner by which members who resign or are removed for non-attendance are replaced;
 - h. The duties of each defined SAC officer must be described in the bylaws;
 - i. The council must meet at least four times during the year, conduct a mid-year review of progress, and a final assessment at the end of the school year;
 - j. SAC meeting minutes must be sent to a designated electronic mailbox after they are approved; and
 - k. The Florida Sunshine Law must be followed, which will preclude discussions of SAC-related issues by SAC members outside of formal public meetings and require elected members to remove themselves from issue discussions among the groups they represent.
13. Subsection 1001.452(2), Florida Statutes, says in relevant part, "Each school advisory council shall assist in the preparation and evaluation of the school improvement plan required pursuant to s. 1001.42(18). With technical assistance from the Department of Education, each school advisory council shall assist in the preparation of the school's annual budget and plan as required by s. 1008.385(1)."
14. Section 1002.33, F.S., sets the basic requirements for charter schools. Subsection (7)(d) of that Section says, "A charter may be modified during its term upon the recommendation of the sponsor or the charter school's governing board and the approval of both parties to the agreement."
15. Subsection 1002.33(9)(p), F.S., says, "Each charter school's governing board must appoint a representative to facilitate parental involvement, provide access to information, assist parents and others with questions and concerns, and resolve disputes. The representative must reside in

the school district in which the charter school is located and may be a governing board member, a charter school employee, or an individual contracted to represent the governing board.”

16. Subsection 1002.33(9)(p)3, F.S., says, “Each charter school’s governing board must hold at least two public meetings per school year in the school district where the charter school is located. The meetings must be noticed, open, and accessible to the public, and attendees must be provided with an opportunity to receive information and provide input regarding the charter school’s operations. The appointed representative and charter school principal or director, or his or her designee, must be physically present at each meeting. Members of the governing board or any member of a committee formed or designated by the governing board may attend in person or by means of communications media technology used in accordance with rules adopted by the Administration Commission under s. 120.54(5).”
17. Subsection 1002.33(10)(g)3, F.S., says, “The governing board of a charter school shall adopt policies establishing standards of ethical conduct for educational support employees, instructional personnel, and school administrators.” It then provides the requirements for such standards.

Planned VPK Expansion

2023-2024

Current Program Offering

Classroom A	Classroom B
VPK 1 – AM (20 students)	VPK 2 – A.M. (20 students)
Wraparound Care (20 students)	VPK 3 – P.M. (20 students)

VPK Program Enrollment Total: 60

Wraparound Care Enrollment Total: 20

Planned Program Expansion

Classroom A	Classroom B	Classroom C
VPK 1 A.M. (20 students)	VPK 2 (A.M.) (20 students)	VPK 3 A.M. (20 students)
Wraparound Care (20 students)	Wraparound Care (20 students)	VPK 4 – P.M. (20 students)

VPK Program Enrollment Total: 80

Wraparound Care Enrollment Total: 40

VPK Financial Comparison SY22-23 – SY23-24	2022-2023	2022 actual	Projected 2023-2024
NUMBER OF STUDENTS	60		80
COST PER HOUR	\$5.24		\$5.24 (2023-24 has not been determined)
AV HRS PER STUDENT	50		50
REIMBURSEMENT FROM 4-C PER STUDENT PER MONTH	\$267		*\$267
TOTAL 4-C FUNDS	\$144,180		\$192,240
# OF WRAP AROUND STUDENTS	20		40
WRAP AROUND PER STUDENT	\$400 per month		\$520
TOTAL WRAP AROUND	\$72,000	\$68,857	187,200
Total Income	216,180		379,440
FULL TIME STAFF – 40 hrs per week	3		3
SALARY \$18 per hour (18phr/\$1440pp/\$28800 per y)	\$86,400	\$92,125 YTD Full and part time	\$88,920 (3% pay increase)
PART TIME STAFF - 20 hrs per week	2		4
SALARY \$15 per hour (\$15phr/\$600pp/\$12000py)	\$24,000		\$48,720 (3% pay increase 2 employees)
Benefits – full time staff Medical \$10,000, fica &SS 0.765, Retirement .05	\$38,580		\$42,000?
Total Salaries and benefits (year end projected) Based on current hrs & benefits	\$ 148,980		\$179,640
VPK TOTAL	\$67,200		\$199,800